

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, February 13, 2025

5:30 P.M.

Administration Building – Boardroom

5:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Treasurer's Report for December 2024 (**Attachment T**)

Recommendation to accept the Claims Auditor's Report for January 2025

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

Discussion Item(s):

Draft Budget 2025-2026
BBS Architects – Update to the Summer 2025 High School Fields projects

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Smithtown Central School District
Services: Health and Welfare Services for 1 student attending out of district schools for the 2024-25 school year
Fees: \$1,434.00 per student
Total estimated to be \$1,434.00

The following item [(ii)] is a “flow-through” grant which passes through the district special aid fund but has no impact on our general fund budget

- (ii) Contractor: Interdisciplinary Center for Child Development
Services: Instructional services for the 2024-25 school year
Fees: **611 Grant**
\$2,079.00 per student (1 student)
Total will be \$2,079.00
619 Grant
\$619.00 per student (1 student)
Total will be \$619.00

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on July 2, 2024 (item 16), and previously amended on October 10, 2024 (item B.1. (v)), and November 7, 2024 (item B.1. (viii)):

- (iii) Recommendation that the firm of Nawrocki Smith LLP Internal Auditors for the 2024-25 school year be paid an additional fee for a multi-year cybersecurity audit not to exceed \$25,000 pursuant to Article I B.12 of the contract.

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$30,000.00
	Subtotal	\$30,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-03-9000-310	MAINT CONT SVCES – DIST	\$15,000.00
1621-446-03-9000-310	MAINT-DIST-BUILDING REP	\$15,000.00
	Subtotal	\$30,000.00

REASON FOR TRANSFER REQUEST: To supplement costs associated with service contracts and repairs District-wide.

B.4. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2630-430-03-1100-311	COMP CONTR	\$15,000.00
	Subtotal	\$15,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$15,000.00
	Subtotal	\$15,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of purchasing supplies and iPads.

B.5. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$25,000.00
	Subtotal	\$25,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1320-443-03-9000-303	AUDITING- PROF SVCS	\$25,000.00
	Subtotal	\$25,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of additional audit services.

B.6. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-448-08-1900-801	FIELD TRIP EXP- MUSIC	\$6,279.08
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$3,071.72
	Subtotal	\$9,350.80

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$9,350.80
	Subtotal	\$9,350.80

REASON FOR TRANSFER REQUEST: To cover costs associated with travel for local co-curricular and club trips.

B.7. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2280-490-08-5400-308	BOCES OCC ED	\$45,733.69
	Subtotal	\$45,733.69

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2330-490-08-5500-308	BOCES SUMMER SCH	\$45,733.69
	Subtotal	\$45,733.69

REASON FOR TRANSFER REQUEST: To supplement BOCES regional summer school fees.

B.8. Recommendation to approve a payment in the amount of \$42,366.80, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 12/31/2024

B.9. Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$261.31	MS Reimbursables	2110-245-09-24GE	H25-00065	R01

\$136.81	EH Reimbursables	2110-245-04-25OT	H25-00011	R03
\$49.36	EH Reimbursables	2110-245-04-25OT	H25-00011	R04
\$389.99	EH Reimbursables	2110-245-04-25OT	H25-00011	R05
\$49.35	HS Reimbursables	2110-245-08-25OT	H25-00042	R04
\$450.00	HS Reimbursables	2110-245-08-25OT	H25-00042	R05

- B.10. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement with Adventureland for the 8th grade field trip being hosted by the PFA.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary document to effectuate said Agreement on behalf of the Board of Education subject to approval by counsel.

- B.11. BE IT RESOLVED**, that the Board of Education authorizes the District to enter into an agreement with SCOPE Education Services for the use of Heights and East Hills Schools for their After School Program; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board of Education or the Superintendent of Schools to execute this Agreement on behalf of the Board of Education.
(Agreement is subject to review and approval by District counsel)

- B.12. Extraclassroom Activity Treasurer Reports (Attachment B.12.)**
High School, December 2024
Middle School, December 2024

- B.13.** Recommendation to accept, pursuant to receipt by Michelle Hazen, Harbor Hill School Principal, a donation from their PFA, in the amount of \$2,800.00, to be appropriated to 2110.450.07.9000.701 in order to purchase games and activities for use during indoor recess, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.14.** Recommendation to approve revisions to the Cooperative Transportation Contract Extensions for 2024-2025, which were initially approved on June 26, 2024 (item B.25.) and previously amended on November 25, 2024 (item B.3.) to accommodate a student attending a new school traveling via a van provided by Everywhere Transportation.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by

the Committee on January 10, 14, 15, 16, 17, 21, 24, 27, and 28, 2025.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 25, 27, 2024, December 2 9, 10, 16, 19, 2024, January 7, 10, 15, 16, 17, 21, 27, 28, 30, and 31, 2025.

C&I.3 Recommendation to approve 3 chaperones and 18 students to attend the Science Olympiad State Tournament in Syracuse, New York from March 21, 2025 through March 23, 2025 at an estimated cost to the district not to exceed \$5,381.26. [Total cost of the trip is not to exceed \$12,532.29; student contribution is \$7,151.03; district contribution is not to exceed \$5,381.26]

C&I.4 Recommendation for the Board of Education to authorize the Board President to execute an Instructional Services Contract with Nassau BOCES for the Regional Summer School High School Program as outlined in the agreement from June 15, 2025 through August 31, 2025.

C&I.4 Recommendation to approve 1 coach and 1 student to attend the 2025 NYSPHSAA Girls and Boys Wrestling Championships in Albany, New York from February 26, 2025 through March 1, 2025 at an estimated cost to the district not to exceed \$2,481.04.

BOARD OF EDUCATION:

BOE.1 Recommendation to approve Meryl Waxman Ben-Levy and Alison Gilbert to attend the 2024 Annual School Law Conference presented by the Education Law Committees of the Suffolk County and Nassau County Bar Associations to be held on March 21, 2025 at a cost not to exceed \$500.00.

BOE.2 Recommendation to conduct the *first reading* of the revised Board of Education Policy 4321– Programs for Students with Disabilities under the IDEA and the New York Education Law Article 89. **(Attachment BOE.2)**

BOE.3 Recommendation that Ruth Quintero be designated as Assistant to the District Clerk and Translator at a rate of \$27.00 per hour for up to 11 hours for the for the May 20, 2025 budget vote.

BOE.4 Recommendation that Rodney Benson be designated as Chief Election Inspector at a rate of \$19.00 per hour for the 2024-2025 school year:

BOE.5 Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$16.50 per hour for the 2025 school year for the Annual Meeting, Budget Vote and Election of Trustees. The Board also authorizes the District Clerk to hire additional workers as needed.

BOE.6 BE IT RESOLVED, that Ruth Quintero is appointed as acting District Clerk for the May 20, 2025 Annual Budget Vote and Election in the event the District Clerk is unable to perform the duties of her position at a compensation to be determined.

BOE.7 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby accepts the “Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations” Report for fiscal year July 1, 2023 through June 30, 2024 from the District’s internal auditor, Nawrocki Smith, L.L.P.

BOE.8 WHEREAS the Board of Education has received and accepted the “Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations” Report for fiscal year July 1, 2023 through June 30, 2024 from the District’s internal auditor, Nawrocki Smith, L.L.P (the “Internal Audit Report”); and

WHEREAS, the District Administration has studied the Internal Audit Report and the recommendations contained therein and further prepared a “Corrective Action Plan” in response to the recommendations contained in the Internal Audit Report; and

WHEREAS, the Citizens Audit Advisory Committee has further reviewed the recommendations contained in the Internal Audit Report and the District’s Corrective Action Plan in response to same; and

WHEREAS, the Citizens Audit Advisory Committee recommends that the Board of Education approve the Corrective Action Plan; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the Corrective Action Plan for the “Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations” Report for fiscal year July 1, 2023 through June 30, 2024; and

BE IT FURTHER RESOLVED that the Board of Education directs that District Administration submit the Corrective Action Plan to the State Education Department on behalf of the Board of Education; and

BE IT FURTHER RESOLVED that the Assistant Superintendent for Business and Administration is hereby be authorized to sign the Corrective Action Plan submission to the State Education Department on behalf of the Board of Education.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

ROSLYN PUBLIC SCHOOLS

TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2024

	General Fund Checking Webster Bank Acct#9970 A200.08	General Fund Money Market Webster Bank Acct#9989 A201.07	General Fund Investment NYCLASS Acct # 001 A450.00	Sch Lunch Checking Webster Bank Acct#9972 C200.01	Special Aid Checking Webster Bank Acct # 5674 F200.02	Capital Checking Webster Bank Acct # 9976 H200.02	Capital Investment NYCLASS Acct #0002 H450.00	Capital MM Webster Bank Acct #9993 H201.07	Net Payroll Checking Webster Bank Acct #2473 A200.07	Debt Svc Fund Money Market Webster Bank Acct #9991 V201.01	T&A Payroll Checking WEBSTER BANK Acct #9981 A200.13
Book Balance Beginning of Month	2,654,790.92	30,683,436.80	17,242,366.56	112,829.99	100,680.74	1,625,226.37	211,087.93	2,101,348.03	2,418,061.49	966,435.99	2,722,117.78
Receipts/Deposits	6,408,803.28	13,158,798.55	15,098,112.19	73,172.01	110,540.30	1,862.07	790.44	6,643.36	3,900,361.04	29,070.32	6,853,431.68
Total	9,063,594.20	43,842,235.35	32,340,478.75	186,002.00	211,221.04	1,627,088.44	211,878.37	2,107,991.39	6,318,422.53	995,506.31	9,575,549.46
Disbursements	6,400,072.59	29,643,714.92	0.00	77,319.74	116,070.10	606,182.53	0.00	0.00	3,898,358.31	0.00	7,173,123.73
Book Balance - End of Month	2,663,521.61	14,198,520.43	32,340,478.75	108,682.26	95,150.94	1,020,905.91	211,878.37	2,107,991.39	2,420,064.22	995,506.31	2,402,425.73
BANK RECONCILIATION SUMMARY											
Ending balance per bank	6,342,029.01	14,198,520.43	32,340,478.75	107,391.60	148,798.14	1,063,286.85	211,878.37	2,107,991.39	2,463,816.51	995,506.31	2,444,801.77
Less : Outstanding checks	(3,678,507.40)				(53,647.20)	(42,380.94)			(43,752.29)		(42,376.04)
Deposits in Transit				2,769.90							
Reconciling item(Stale dated checks)				(1,479.24)							
Reconciling items-Adjustments											
Bank's Net Balance	2,663,521.61	14,198,520.43	32,340,478.75	108,682.26	95,150.94	1,020,905.91	211,878.37	2,107,991.39	2,420,064.22	995,506.31	2,402,425.73

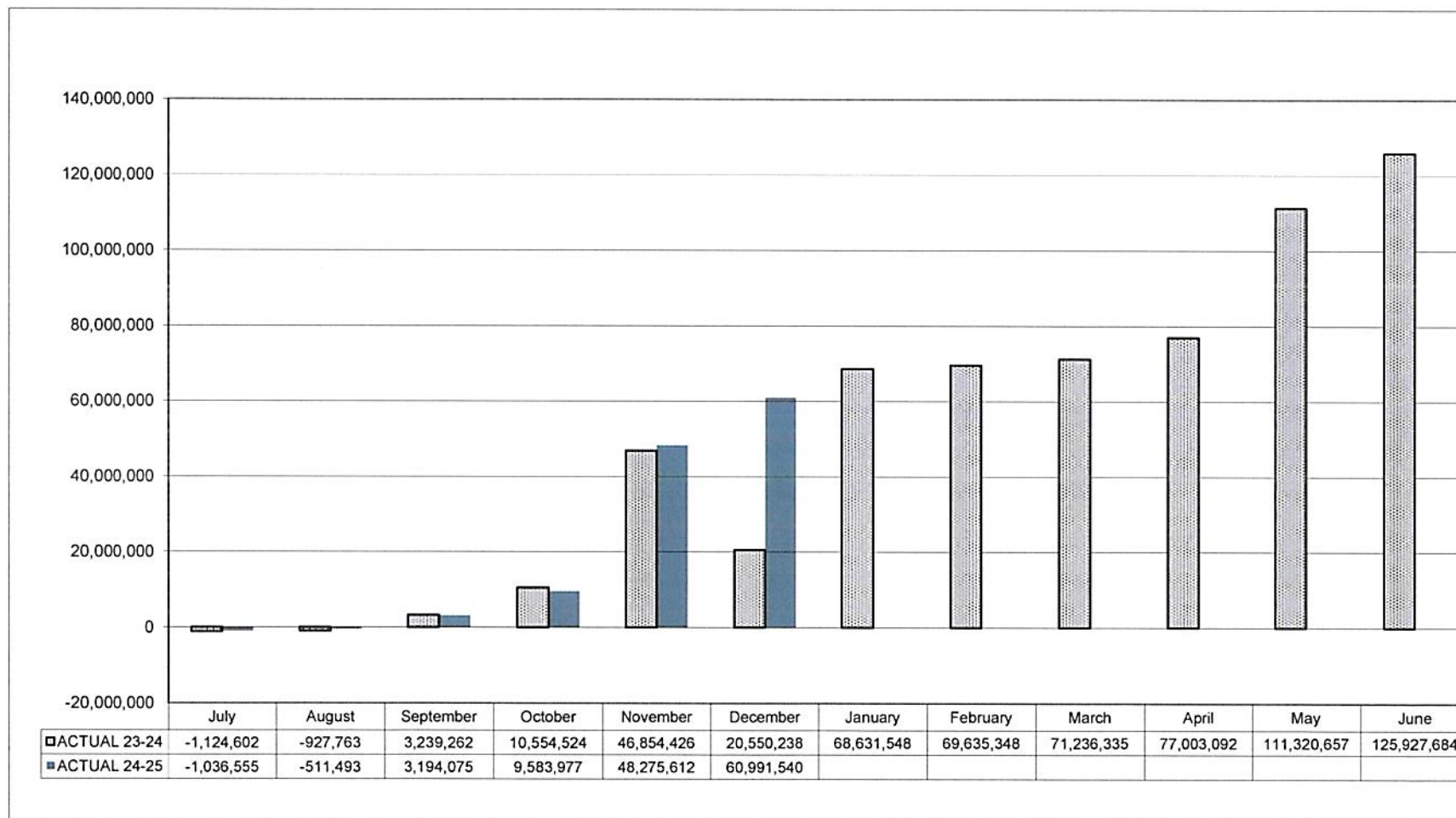
ROSLYN PUBLIC SCHOOLS TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2024													
	CM Fund												
	Checking												
	Webster Bank												
	Acct#9985												
	A200.02												
Book Balance Beginning of Month	159,640.09												
Receipts/Deposits	1,786.61												
Total	161,426.70												
Disbursements	1,672.00												
Book Balance- End of Month	159,754.70												
BANK RECONCILIATION SUMMARY													
Ending Bank Balance	160,804.70												
Less : Outstanding checks	(1,050.00)												
Deposits in Transit													
Reconciling item													
Bank's Net Balance													
	159,754.70												

ROSLYN PUBLIC SCHOOLS
STATEMENT OF GENERAL FUND RECEIPTS
DECEMBER 2024

Attachment T

Revenue Account	Estimated Revenue	Revenue Adjustment	Current Estimated Revenue	Current Month Revenue	Y-T-D Revenue	Y-T-D Receipt to Estimated Revenue %	Anticipated Revenue	Excess Revenue
1001.000 Real Property Taxes	104,144,040.00		104,144,040.00		48,533,748.49	46.60%	55,610,291.51	
1081.000 Other Pmts in Lieu of Tax	4,395,000.00		4,395,000.00		2,826,036.16	64.30%	1,568,963.84	
1081.001 LIPA Pmts in Lieu of Tax	1,400,000.00		1,400,000.00				1,400,000.00	
1085.000 STAR Reimbursement	2,500,000.00		2,500,000.00				2,500,000.00	
1090.000 Interest and Earnings on Taxes								
1310.001 Day School Tuition - Boundary								
1315.000 Continuing Ed Tuition	200,000.00		200,000.00		56,199.58	28.10%	143,800.42	
1315.001 Continuing Ed Services - Herricks					6,743.02			6,743.02
1315.002 Continuing Ed Services - East Williston					14,000.00			14,000.00
1325.000 AP Exams Fee/Charges					144,759.60			144,759.60
1330.000 Textbook Charges								
1335.000 Oth Student - Fee/Charges					5,110.69			5,110.69
1410.000 Admissions(From Individuals)					3,897.25			3,897.25
1489.000 Other Charges - Services								
1489.001 Shared Prof. Development								
2228.000 Data Process Other Dist								
2230.000 Day School Tuition-Oth Dist. NYS*	2,861,965.00		2,861,965.00		670,376.55	23.42%	2,191,588.45	
2230.001 Day School Tuition-Oth Dist. Shared								
2232.000 Summer Sch. Tuition-Oth Dist. NYS*								
2232.001 Summer Sch. Tuition-Oth Dist. NYS*								
2304.000 Transportation for Other Districts	350,000.00		350,000.00		39,503.60	11.29%	310,496.40	
2308.000 Trans for BOCES-Shuttle Svcs								
2401.000 Interest and Earnings	750,000.00		750,000.00		892,963.22	119.06%		142,963.22
2410.000 Rental of Real Property-Individuals**	100,000.00		100,000.00		53,019.38	53.02%	46,980.62	
2412.000 Rental of Real Property-Other**								
2440.000 Rental of Buses					3,709.20			3,709.20
2450.000 Commissions								
2620.000 Forfeit of Deposits								
2650.000 Sale Scrap & Excess Material					2,310.10			2,310.10
2655.000 Minor Sales, Other								
2660.000 Sale of Real Property								
2665.000 Sale of Equipment								
2666.000 Sale of Transportation Equipment								
2680.000 Insurance Recoveries - Trans					5,000.00			5,000.00
2680.001 Insurance Recoveries - Other					20,202.54			20,202.54
2683.000 Self Insurance Recoveries								
2690.000 Other Compensation for Loss								
2690.005 Recovery of Misappropriated Funds								
2700.000 Reimb of Medicare D Exp								
2701.000 Refund PY Exp-BOCES Aided								
2702.000 Refund PY Exp-Contracted								
2703.000 Refund PY Exp-Other -Not Transp					46,530.75			46,530.75
2704.000 Refund PY, Apprv Priv								
2705.000 Gifts and Donations								
2705.003 Gifts and Donations Increase Approp								
2730.000 MTA Payroll Tax Reimbursement								
2770.000 Other Unclassified Rev					1,894.97			1,894.97
3060.000 Records Management								
3101 to 4960 State and Federal Aid	11,590,689.00		11,590,689.00		7,372,058.62	63.60%	4,677,665.16	459,034.78
5031.000 Interfund transfer Not Debt					293,476.00			293,476.00
5050.000 Interfund Transfer for Debt	293,476.00		293,476.00				293,476.00	
5060.000 Retirement System Credits								
TOTAL	128,585,170.00		128,585,170.00		60,991,539.72		68,743,262.40	1,149,632.12
5997.000 Applied Reserves	3,282,000.00		3,282,000.00				3,282,000.00	
5050.00 Interfund Transfer Fdebit Service							1,866,250.00	
5997.816 Applied Reserves - EBLAR								
5999.917 Applied Reserves - Repairs								
5999.000 Appropriated Fund Balance	700,000.00		700,000.00				700,000.00	
5999.917 Unassigned Fund Balance								
5999.99 Est. for Carryover Encumbrance		1,258,607.02	1,258,607.02				1,258,607.02	
TOTAL	\$ 132,567,170.00	1,258,607.02	133,825,777.02				\$ 75,850,119.42	\$ 1,149,632.12

ROSLYN PUBLIC SCHOOLS
 CUMULATIVE CASH RECEIPT BY MONTH - GENERAL FUND
 STATEMENT OF GENERAL FUND RECEIPTS
 DECEMBER 2024

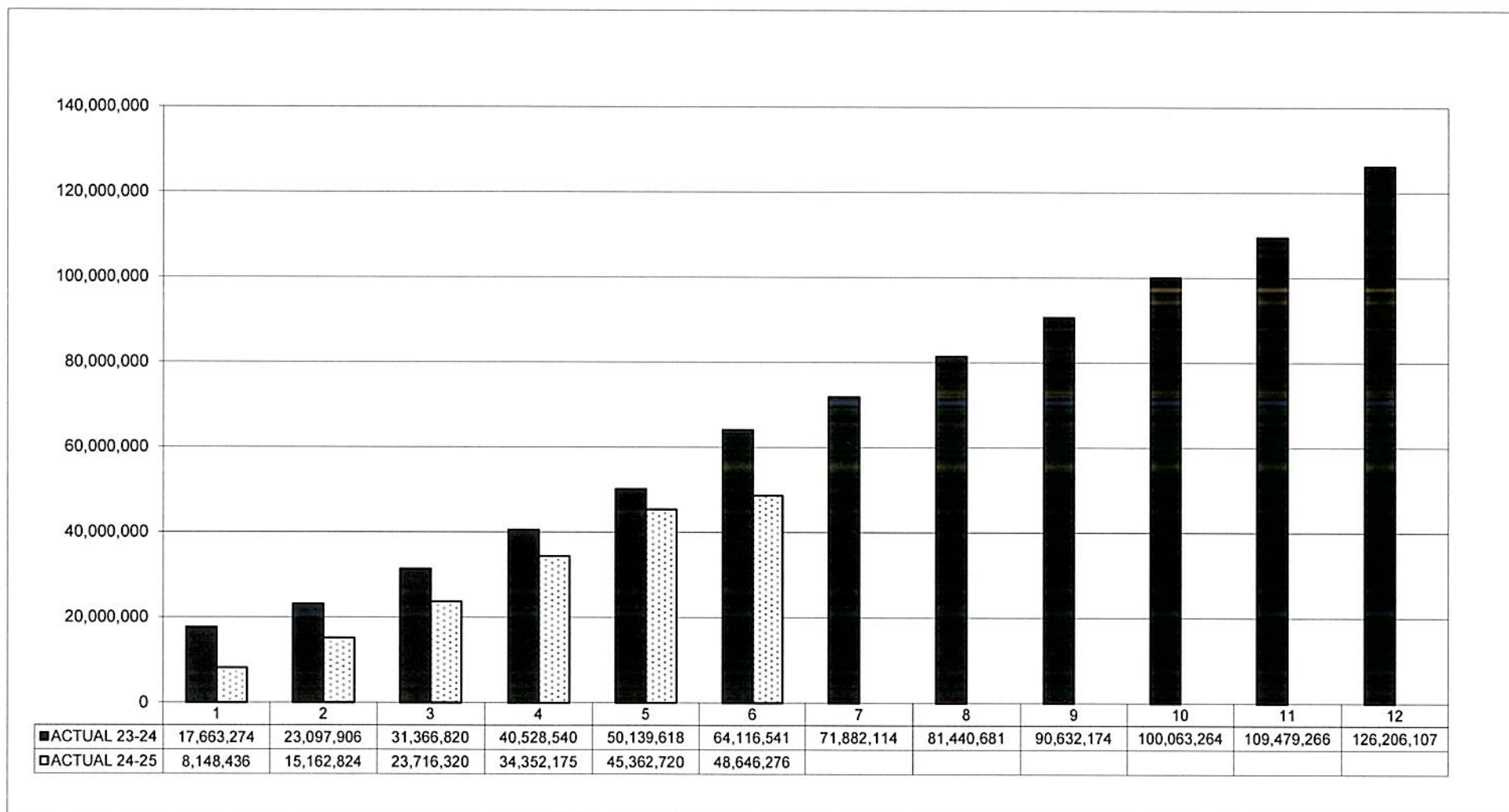


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ROSLYN PUBLIC SCHOOLS
SUMMARY STATEMENT OF GENERAL FUND ENCUMBRANCES AND DISBURSEMENTS
DECEMBER 2024

<u>Description</u>	<u>Original Appropriations</u> \$	<u>Appropriation Adjustment</u> \$	<u>Current Appropriations</u> \$	<u>Monthly Expenditures</u> \$	<u>Y-T-D Expenditures</u> \$	<u>Encumbrance Outstanding</u> \$	<u>Y-T-D Totals to Current Appropriation</u> %	<u>Unencumbered Balance</u> \$
General Support Code 1000	17,710,150.00	446,727.49	18,156,877.49	1,105,953.52	8,643,648.65	6,282,072.56	82.20%	3,231,156.28
Instruction Code 2000	63,860,340.00	98,315.47	63,958,655.47	4,982,192.25	25,035,117.88	32,761,645.60	90.37%	6,161,891.99
Pupil Transportation Code 5000	6,411,562.00	26,147.91	6,437,709.91	464,044.56	2,644,500.65	2,360,896.16	77.75%	1,432,312.80
Recreation Code 7000 to 8000	16,458.00	0.00	16,458.00	1,551.04	5,574.11	0.00	33.87%	10,883.89
Undistributed Code 9000	44,568,660.00	15,962.60	44,584,622.60	6,264,448.11	12,317,434.64	14,827,312.99	60.88%	10,494,787.31
TOTAL	132,567,170.00	587,153.47	133,154,323.47	12,818,189.48	48,646,275.93	56,231,927.31	78.76%	21,331,032.27

ROSLYN PUBLIC SCHOOLS
CUMULATIVE EXPENDITURE BY MONTH - GENERAL FUND
DECEMBER 2024



Note:

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MONTHLY COLLATERAL	WEBSTER & CAPITAL ONE
GENERAL FUND CHECKING ACCOUNT	6,342,029.01
GENERAL FUND MONEY MARKET	14,198,520.43
GENERAL FUND MERCHANT SERVICES	414,145.87
GENERAL FUND INVESTMENT	32,340,478.75
SCHOOL LUNCH CHECKING	108,682.26
SPECIAL AID CHECKING	95,150.94
CAPITAL CHECKING WEBSTER	1,020,905.91
CAPITAL INVESTMENT	211,878.37
CAPITAL MM WEBSTER	2,107,991.39
PAYROLL CHECKING WEBSTER	2,420,064.22
TRUST AND AGENCY CHECKING WEBSTER	2,402,425.73
SCHOLARSHIP CHECKING	159,754.70
CLUBS CHECKING WEBSTER	104,158.64
DEBT SERVICE MM WEBSTER	995,506.31
TOTAL CASH - END OF MONTH	<u>\$62,921,693</u>
***LESS FDIC INSURANCE	250,000
AMOUNT TO BE COLLATERALIZED	<u>\$62,671,693</u>
COLLATERAL PERCENTAGE	1.05
COLLATERAL NEEDED	<u><u>\$65,805,277</u></u>
COLLATERAL HELD	\$68,440,897
EXCESS COLLATERAL	\$2,635,620

Budget Account	Initial		Current		Year-to-Date	Encumbrance	Unencumbered	Available
	Appropriation	Adjustments	Appropriation	Expenditures	Outstanding	Balance	Attachment 1	Balance
1010 Board Of Education	\$ 16,100	\$ -	\$ 16,100	\$ 1,006	\$ 650	\$ 14,444	\$ 14,444	
1040 District Clerk	\$ 114,708	\$ -	\$ 114,708	\$ 54,555	\$ 53,374	\$ 6,779	\$ 6,779	
1060 District Meeting	\$ 56,800	\$ -	\$ 56,800	\$ 5,482	\$ 20,518	\$ 30,800	\$ 29,450	
1240 Chief School Administrator	\$ 357,000	\$ 289	\$ 357,289	\$ 180,066	\$ 167,287	\$ 9,936	\$ 9,936	
1310 Business Administration	\$ 1,026,545	\$ 30,075	\$ 1,056,620	\$ 494,277	\$ 500,116	\$ 62,227	\$ 59,826	
1320 Auditing	\$ 129,500	\$ 10,000	\$ 139,500	\$ 75,042	\$ 62,458	\$ 2,000	\$ 2,000	
1325 Treasurer	\$ 106,641	\$ -	\$ 106,641	\$ 53,061	\$ 53,060	\$ 520	\$ 520	
1345 Purchasing	\$ 116,011	\$ 16	\$ 116,027	\$ 28,083	\$ 26,685	\$ 61,259	\$ 61,259	
1420 Legal	\$ 609,500	\$ -	\$ 609,500	\$ 138,384	\$ 297,116	\$ 174,000	\$ 174,000	
1430 Personnel	\$ 317,537	\$ -	\$ 317,537	\$ 147,823	\$ 142,635	\$ 27,079	\$ 25,399	
1480 Public Information and Services	\$ 211,609	\$ 10,176	\$ 221,785	\$ 99,358	\$ 91,624	\$ 30,804	\$ 30,304	
1620 Operation of Plant	\$ 7,713,714	\$ 282,293	\$ 7,996,007	\$ 3,241,150	\$ 3,012,939	\$ 1,741,918	\$ 1,729,351	
1621 Maintenance of Plant	\$ 2,641,374	\$ 118,054	\$ 2,759,428	\$ 1,138,327	\$ 900,930	\$ 720,171	\$ 718,477	
1670 Central Printing & Mailing	\$ 384,745	\$ (24,253)	\$ 360,492	\$ 176,169	\$ 66,729	\$ 117,594	\$ 117,594	
1680 Central Data Processing	\$ 2,207,055	\$ 35,078	\$ 2,242,133	\$ 1,357,083	\$ 862,679	\$ 22,371	\$ 16,291	
1910 Unallocated Insurance	\$ 866,974	\$ -	\$ 866,974	\$ 782,602	\$ 3,506	\$ 80,866	\$ 80,866	
1920 School Association Dues	\$ 16,500	\$ -	\$ 16,500	\$ 3,850	\$ -	\$ 12,650	\$ 12,650	
1930 Judgments and Claims	\$ 280,911	\$ (15,000)	\$ 265,911	\$ 150,172	\$ -	\$ 115,739	\$ 35,267	
1981 BOCES Administrative Costs	\$ 536,926	\$ -	\$ 536,926	\$ 517,160	\$ 19,766	\$ -	\$ -	
2010 Curriculum Devel and Suprvsn	\$ 637,800	\$ 4,777	\$ 642,577	\$ 340,255	\$ 304,516	\$ (2,195)	\$ (2,195)	
2020 Supervision-Regular School	\$ 5,335,764	\$ 13,251	\$ 5,349,015	\$ 2,370,998	\$ 2,162,913	\$ 815,103	\$ 813,361	
2060 Research, Planning & Evaluation	\$ 110,600	\$ -	\$ 110,600	\$ 61,955	\$ 31,395	\$ 17,249	\$ 17,249	
2070 Inservice Training-Instruction	\$ 70,650	\$ -	\$ 70,650	\$ 53,067	\$ 15,973	\$ 1,610	\$ 1,610	
2110 Teaching-Regular School	\$ 33,106,782	\$ 32,330	\$ 33,139,112	\$ 12,894,950	\$ 18,366,308	\$ 1,877,854	\$ 1,852,031	
2250 Prg For Sdnts w/Disabil-Med Elgble	\$ 14,052,015	\$ 3,074	\$ 14,055,089	\$ 4,882,036	\$ 7,645,247	\$ 1,527,807	\$ 1,382,840	
2280 Occupational Education(Grades 9-12)	\$ 223,912	\$ -	\$ 223,912	\$ 73,312	\$ 150,600	\$ -	\$ -	
2330 Teaching-Special Schools	\$ 365,791	\$ (7,200)	\$ 358,591	\$ 213,864	\$ 83,715	\$ 61,012	\$ 60,712	
2610 School Library & AV	\$ 822,180	\$ 10,435	\$ 832,615	\$ 355,872	\$ 443,647	\$ 33,096	\$ 32,480	
2630 Computer Assisted Instruction	\$ 1,936,823	\$ 19,260	\$ 1,956,083	\$ 1,063,639	\$ 721,725	\$ 170,719	\$ 169,766	
2810 Guidance-Regular School	\$ 2,116,972	\$ 1,700	\$ 2,118,672	\$ 755,763	\$ 1,095,730	\$ 267,179	\$ 266,367	
2815 Health Srvcs-Regular School	\$ 717,590	\$ 14,443	\$ 732,033	\$ 345,961	\$ 294,061	\$ 92,012	\$ 92,012	
2820 Psychological Srvcs-Reg Schl	\$ 1,042,695	\$ -	\$ 1,042,695	\$ 411,492	\$ 626,452	\$ 4,750	\$ 4,750	
2825 Social Work Srvcs-Regular School	\$ 606,558	\$ -	\$ 606,558	\$ 233,576	\$ 373,334	\$ (352)	\$ (352)	
2850 Co-Curricular Activ-Reg Schl	\$ 943,401	\$ (21,129)	\$ 922,272	\$ 218,046	\$ 81,382	\$ 622,844	\$ 622,844	
2855 Interscholastic Athletics-Reg Schl	\$ 1,770,807	\$ 27,374	\$ 1,798,181	\$ 760,331	\$ 364,646	\$ 673,204	\$ 673,114	
5510 District Transportation Services	\$ 5,054,140	\$ 25,282	\$ 5,079,422	\$ 2,104,917	\$ 1,810,146	\$ 1,164,359	\$ 1,164,359	
5530 Garage Building	\$ 14,000	\$ -	\$ 14,000	\$ 5,718	\$ 4,200	\$ 4,082	\$ 4,082	
5540 Contract Transportation-Med Elgble	\$ 1,343,222	\$ -	\$ 1,343,222	\$ 533,394	\$ 545,956	\$ 263,872	\$ 263,872	
5550 Public Transportation	\$ 200	\$ 866	\$ 1,066	\$ 472	\$ 594	\$ -	\$ -	
7140 Recreation	\$ 16,458	\$ -	\$ 16,458	\$ 5,574	\$ -	\$ 10,884	\$ 10,884	
9010 State Retirement	\$ 2,125,889	\$ -	\$ 2,125,889	\$ 936,705	\$ 837,117	\$ 352,068	\$ 352,068	
9020 Teachers' Retirement	\$ 5,428,470	\$ -	\$ 5,428,470	\$ 2,039,937	\$ 2,834,809	\$ 553,724	\$ 553,724	
9030 Social Security	\$ 5,148,301	\$ -	\$ 5,148,301	\$ 2,014,963	\$ 2,588,218	\$ 545,120	\$ 545,120	
9040 Workers' Compensation	\$ 629,952	\$ -	\$ 629,952	\$ 506,065	\$ 40,711	\$ 83,177	\$ 83,177	
9045 Life Insurance	\$ 31,159	\$ -	\$ 31,159	\$ 14,408	\$ 13,971	\$ 2,780	\$ 2,780	

February 13, 2025

Roslyn Public Schools

Agenda

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Budget Account	Initial		Current		Year-to-Date		Encumbrance		Unencumbered		Attachment	Available
	Appropriation	Adjustments	Appropriation		Expenditures		Outstanding		Balance			
9050 Unemployment Insurance	\$ 15,000	\$ 14,963	\$ 29,963	\$ 3,504	\$ 26,458	\$ -	\$ -	\$ -	\$ -			\$ -
9055 Disability Insurance	\$ 8,000	\$ -	\$ 8,000	\$ 2,941	\$ 4,259	\$ 800	\$ 800	\$ 800	\$ 800			\$ 800
9060 Hospital, Medical, Dental Insurance	\$ 24,635,000	\$ 1,000	\$ 24,636,000	\$ 13,018,656	\$ 3,799,575	\$ 7,817,768	\$ 7,815,619	\$ 7,815,619	\$ 7,815,619			\$ 7,815,619
9070 Union Welfare Benefits	\$ 964,125	\$ -	\$ 964,125	\$ 865,800	\$ -	\$ 98,325	\$ 98,325	\$ 98,325	\$ 98,325			\$ 98,325
9089 Other (specify)	\$ 381,000	\$ -	\$ 381,000	\$ 160,653	\$ 95,920	\$ 124,427	\$ 124,427	\$ 124,427	\$ 124,427			\$ 124,427
9711 Serial Bonds-School Construction	\$ 2,242,794	\$ -	\$ 2,242,794	\$ 161,397	\$ 2,076,397	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000			\$ 5,000
9731 Bond Antic Notes-School Construction	\$ 543,970	\$ -	\$ 543,970	\$ 543,205	\$ -	\$ 765	\$ 765	\$ 765	\$ 765			\$ 765
9760 Tax Anticipation Notes	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000			\$ 75,000
9901 Transfer to Other Funds	\$ 840,000	\$ -	\$ 840,000	\$ 44,000	\$ -	\$ 796,000	\$ 796,000	\$ 796,000	\$ 796,000			\$ 796,000
9950 Transfer to Capital Fund	\$ 1,500,000	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Total GENERAL FUND	\$ 132,567,170	\$ 587,153	\$ 133,154,323	\$ 58,141,076	\$ 53,722,049	\$ 21,291,199	\$ 21,007,002	\$ 21,007,002	\$ 21,007,002			\$ 21,007,002
160 Noninstructional Salaries	\$ 605,450	\$ -	\$ 605,450	\$ 233,600	\$ 330,651	\$ 41,199	\$ 41,199	\$ 41,199	\$ 41,199			\$ 41,199
161 Noninst Salaries Extra Pa	\$ 30,000	\$ -	\$ 30,000	\$ 9,413	\$ -	\$ 20,587	\$ 20,587	\$ 20,587	\$ 20,587			\$ 20,587
400 Other Expenses	\$ 550	\$ -	\$ 550	\$ 30	\$ -	\$ 520	\$ 520	\$ 520	\$ 520			\$ 520
427 Maint. & Repair Equip SL	\$ -	\$ 44,000	\$ 44,000	\$ 3,751	\$ 16,249	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000			\$ 24,000
430 Contractual and Other	\$ 9,500	\$ -	\$ 9,500	\$ 6,423	\$ 1,000	\$ 2,077	\$ 2,077	\$ 2,077	\$ 2,077			\$ 2,077
521 Bread	\$ 18,000	\$ -	\$ 18,000	\$ 6,960	\$ 11,040	\$ -	\$ -	\$ -	\$ -			\$ -
522 Drinks	\$ 25,000	\$ -	\$ 25,000	\$ 16,016	\$ 8,084	\$ 900	\$ 900	\$ 900	\$ 900			\$ 900
523 Grocery	\$ 174,500	\$ -	\$ 174,500	\$ 47,851	\$ 126,049	\$ 600	\$ 600	\$ 600	\$ 600			\$ 600
524 Ice Cream	\$ 29,000	\$ -	\$ 29,000	\$ 8,071	\$ 15,929	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000			\$ 5,000
525 Meat	\$ 27,000	\$ -	\$ 27,000	\$ 11,614	\$ 13,386	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000			\$ 2,000
526 Milk	\$ 28,500	\$ -	\$ 28,500	\$ 8,507	\$ 14,993	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000			\$ 5,000
528 Snacks	\$ 43,000	\$ -	\$ 43,000	\$ 13,746	\$ 11,254	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000			\$ 18,000
529 Paper Products/Supplies	\$ 40,000	\$ -	\$ 40,000	\$ 10,357	\$ 14,643	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000			\$ 15,000
800 Employee Benefits	\$ 379,000	\$ -	\$ 379,000	\$ 146,255	\$ -	\$ 232,745	\$ 232,745	\$ 232,745	\$ 232,745			\$ 232,745
Total SCHOOL LUNCH FUND	\$ 1,409,500	\$ 44,000	\$ 1,453,500	\$ 522,594	\$ 563,279	\$ 367,627	\$ 367,627	\$ 367,627	\$ 367,627			\$ 367,627
2214 Summer Handicap 2021	\$ -	\$ 291	\$ 291	\$ -	\$ -	\$ 291	\$ 291	\$ 291	\$ 291			\$ 291
2252 ARPA-JL	\$ 15,564	\$ (822)	\$ 14,742	\$ -	\$ -	\$ 14,742	\$ 14,742	\$ 14,742	\$ 14,742			\$ 14,742
2253 ARPA-BS	\$ 13,466	\$ 822	\$ 14,288	\$ 14,288	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
2254 ARPA-TS	\$ 766	\$ -	\$ 766	\$ -	\$ -	\$ 766	\$ 766	\$ 766	\$ 766			\$ 766
2402 Title IV Part A	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000			\$ 8,000
2410 Title I - A&D Imp	\$ 868	\$ -	\$ 868	\$ -	\$ -	\$ 868	\$ 868	\$ 868	\$ 868			\$ 868
2411 Title IIA Training	\$ 33,705	\$ -	\$ 33,705	\$ 10,855	\$ -	\$ 22,850	\$ 22,850	\$ 22,850	\$ 22,850			\$ 22,850
2445 Title IIIA/LEP	\$ 6,990	\$ -	\$ 6,990	\$ 6,414	\$ -	\$ 576	\$ 576	\$ 576	\$ 576			\$ 576
2502 Title IV Part A	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 6,000	\$ 6,000	\$ 6,000			\$ 6,000
2504 Idea Pt. B - 619	\$ 45,778	\$ -	\$ 45,778	\$ 10,743	\$ 443	\$ 34,593	\$ 33,974	\$ 33,974	\$ 33,974			\$ 33,974
2506 Pre -K	\$ 364,560	\$ -	\$ 364,560	\$ 92,182	\$ 272,377	\$ 1	\$ 1	\$ 1	\$ 1			\$ 1
2507 Idea Pt B 611	\$ 851,346	\$ -	\$ 851,346	\$ 126,914	\$ 493,633	\$ 230,799	\$ 226,012	\$ 226,012	\$ 226,012			\$ 226,012
2510 Title I - A&D Imp	\$ 126,185	\$ -	\$ 126,185	\$ -	\$ -	\$ 126,185	\$ 126,185	\$ 126,185	\$ 126,185			\$ 126,185
2511 Title IIA Training	\$ 52,299	\$ -	\$ 52,299	\$ 11,294	\$ 27,150	\$ 13,855	\$ 8,005	\$ 8,005	\$ 8,005			\$ 8,005
2514 Summer Handicap 23-24	\$ -	\$ -	\$ -	\$ 325,434	\$ 5,683	\$ (331,117)	\$ (350,283)	\$ (350,283)	\$ (350,283)			\$ (350,283)
2545 Title IIIA/LEP	\$ 14,748	\$ -	\$ 14,748	\$ -	\$ -	\$ 14,748	\$ 14,748	\$ 14,748	\$ 14,748			\$ 14,748
2582 Teaching Center	\$ 41,879	\$ -	\$ 41,879	\$ 10,812	\$ 18,705	\$ 12,361	\$ 12,259	\$ 12,259	\$ 12,259			\$ 12,259
Total SPECIAL AID FUND	\$ 1,586,154	\$ 291	\$ 1,586,445	\$ 608,936	\$ 817,991	\$ 159,518	\$ 124,995	\$ 124,995	\$ 124,995			\$ 124,995
1607 HH Bond 009-025 (BOND)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -

Budget Account	Initial		Current		Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance	Available Balance
	Appropriation	Adjustments	Appropriation	Adjustments				
17CR 2017 Cap Res Holding	\$ 7,206,587	\$ (7,206,587)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1801 Horse Tamer Restoration	\$ 33,632	\$ -	\$ 33,632	\$ -	\$ -	\$ -	\$ 33,632	\$ 33,632
1998 Unalloc Budget 18/19	\$ 333,182	\$ -	\$ 333,182	\$ -	\$ -	\$ -	\$ 333,182	\$ 333,182
21BU Unallocated Budget	\$ 17	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ 17	\$ 17
22CO Central Office Renov	\$ 13,840	\$ -	\$ 13,840	\$ 943	\$ -	\$ -	\$ 12,897	\$ 12,897
23AC District Wide A/C	\$ 7,416	\$ 115,691	\$ 123,107	\$ 15,568	\$ 100,122	\$ -	\$ 7,416	\$ 7,416
23BU Unallocated Budget	\$ 9,906	\$ (9,906)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23EB EH Boiler Repl	\$ -	\$ 44,275	\$ 44,275	\$ 42,061	\$ 2,214	\$ -	\$ -	\$ -
23HS Summer Track/Turf	\$ -	\$ 380	\$ 380	\$ 294	\$ 86	\$ -	\$ -	\$ -
23SB HS Security Booth	\$ 114,470	\$ 189,738	\$ 304,208	\$ 246,572	\$ 33,418	\$ -	\$ 24,218	\$ 7,150
24AC District Wide A/C	\$ 28,024	\$ 200,610	\$ 228,634	\$ 37,088	\$ 163,521	\$ -	\$ 28,024	\$ 28,024
24BU Unallocated Budget	\$ 1,045,113	\$ (86,557)	\$ 958,556	\$ -	\$ -	\$ -	\$ 958,556	\$ 958,556
24CW District Wide Concrete	\$ 5,803	\$ -	\$ 5,803	\$ -	\$ -	\$ -	\$ 5,803	\$ 5,803
24EC Electric Vehicle Classroo	\$ 81,684	\$ 39,021	\$ 120,705	\$ 89,588	\$ 27,377	\$ -	\$ 3,740	\$ 3,740
24GE MS Generator	\$ 5,200	\$ 12,750	\$ 17,950	\$ 5,200	\$ 12,750	\$ -	\$ -	\$ (40,000)
24HS Summer Baseball/Tennis	\$ 93,947	\$ 7,439,284	\$ 7,533,231	\$ 174,231	\$ 89,862	\$ -	\$ 7,269,138	\$ 7,269,138
24OT District Wide Oil Tanks	\$ 81,737	\$ 391,203	\$ 472,940	\$ 2,287	\$ 388,916	\$ -	\$ 81,737	\$ 81,737
25BU Unallocated Budget	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
25OT DW Oil Tanks	\$ 1,000,000	\$ 12,750	\$ 1,012,750	\$ 9,259	\$ 93,131	\$ -	\$ 910,360	\$ 910,360
2798 16/17 cont 1798	\$ -	\$ 18,984	\$ 18,984	\$ -	\$ -	\$ -	\$ 18,984	\$ 18,984
BAN6 Buses - 2023-24	\$ 1,642	\$ 559,767	\$ 561,409	\$ 463,031	\$ 96,736	\$ -	\$ 1,642	\$ 1,642
BAN7 Buses - 2024-25	\$ 622,000	\$ -	\$ 622,000	\$ -	\$ 622,000	\$ -	\$ -	\$ -
MRTU MS RTU REPL	\$ -	\$ 31,923	\$ 31,923	\$ -	\$ 31,923	\$ -	\$ -	\$ -
Total CAPITAL FUND	\$ 10,684,199	\$ 3,253,326	\$ 13,937,525	\$ 1,086,123	\$ 1,662,056	\$ 11,189,347	\$ 11,132,278	

Attachment T

Roslyn Public Schools

Attachment 1

Budgetary Transfer Report

Fiscal Year: 2025

Current Appropriation - Effective From: 12/01/2024 To: 12/31/2024

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
12/02/2024	006652	To cover the cost of the tolls for cross country to go to different places.				
			A2855-448-08-6800-309 R	ATHLETICS ADMISSIONS- HS	-25.10	
			A5550-430-03-9000-510 R	TRANS PUBLIC SERVICE		25.10
12/03/2024	006653	Conference costs are higher than as budgeted				
			A2850-445-08-6500-801 R	MARCHING BAND REPAIRS	-1,000.00	
			A2850-440-08-6500-801 R	M BAND TRAV CONF WKSHP		1,000.00
12/11/2024	006923	Cost of Marching Band Costumes				
			A2850-200-08-6500-801 R	TCHG EQPT HS MARCH BAN	-1,051.25	
			A2850-450-08-6500-801 R	Marching Band Supplies HS		1,051.25
12/13/2024	006998	To cover the cost of the tolls for marching band going to Syracuse and different trips to NY				
			A2850-448-08-6500-801 R	FIELD TRIP EXP- M BAND	-418.17	
			A2850-448-08-6700-801 R	CO-CURR FIELD TRIPS	-150.50	
			A5550-430-03-9000-510 R	TRANS PUBLIC SERVICE		568.67
12/13/2024	006999	TI-84 plus CE Calculator Purchase through BOCES				
			A2110-200-08-1800-801 R	TCHG EQPT HS MATH	-3,924.00	
			A2110-450-08-9000-801 R	TCHG SUPPLIES HS	-64.20	
			A2630-490-03-9000-311 R	BOCES COMP SVCES DW		3,988.20
12/13/2024	007001	To cover the cost of th lanyards and ID holders for all students.				
			A5510-450-03-9000-510 R	TRANS SUPPLIES	-1,315.34	
			A2630-450-03-1100-311 R	COMP SUPPLIES DW		1,315.34
		Total for Fund A - GENERAL FUND			-7,948.56	7,948.56
Fund: H - CAPITAL FUND						
12/13/2024	007000	Reallocation of unused funds to original funding source				
			H1620-000-03-24BU R	Unalloc Budget 23/24	-12,750.00	
			H1620-000-03-24BU R	Unalloc Budget 23/24	-12,750.00	
			H1620-000-03-24GE R	Unalloc Bud DW Generator	-12,750.00	
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks	-6,375.00	
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks	-6,375.00	
			H1620-000-03-25HB R	Unalloc HH Bsbl Fld	-15,000.00	
			H2110-245-07-25HB R	ARCH - HH Bsbl Fld	-15,000.00	
			H1620-000-03-24BU R	Unalloc Budget 23/24		15,000.00
			H1620-000-03-24GE R	Unalloc Bud DW Generator		12,750.00
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks		12,750.00
			H1620-000-03-25HB R	Unalloc HH Bsbl Fld		15,000.00
			H2110-245-04-25OT R	EH Oil Tank Arch		6,375.00
			H2110-245-08-25OT R	HS Oil Tank Arch		6,375.00
			H2110-245-09-24GE R	ARCH - MS Generator		12,750.00
		Total for Fund H - CAPITAL FUND			-81,000.00	81,000.00

Budgetary Transfer Report

Fiscal Year: 2025

Current Appropriation - Effective From: 12/01/2024 To: 12/31/2024

Total Current Appropriation

88,948.56

Selection Criteria

Type: Current Appropriation

Date From: 12/01/2024

Date To: 12/31/2024

Date Used: Effective in Budget

Printed by Edward Joyce

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	104,144,040.00	0.00	104,144,040.00	48,533,748.49	55,610,291.51	
1081.000		Other Pmts in Lieu of Taxes	4,395,000.00	0.00	4,395,000.00	2,826,036.16	1,568,963.84	
1081.001		LIPA Pmts in Lieu of Tax	1,400,000.00	0.00	1,400,000.00	0.00	1,400,000.00	
1085.000		STAR Reimbursement	2,500,000.00	0.00	2,500,000.00	0.00	2,500,000.00	
1315.000		Continuing Ed Tuition(Individ)	200,000.00	0.00	200,000.00	56,199.58	143,800.42	
1315.001		Cont. Edu. Ser. Herricks	0.00	0.00	0.00	6,743.02		6,743.02
1315.002		Cont. Edu. Ser. EW	0.00	0.00	0.00	14,000.00		14,000.00
1325.000		AP Exams Fee/Charges(Indi	0.00	0.00	0.00	144,759.60		144,759.60
1335.000		Oth Student Fee/Charges (Indiv	0.00	0.00	0.00	5,110.69		5,110.69
1410.000		Admissions (from Individuals)	0.00	0.00	0.00	3,897.25		3,897.25
2230.000		Day School Tuit-Oth Dist. NYS	2,861,965.00	0.00	2,861,965.00	670,376.55	2,191,588.45	
2304.000		Trans for Oth Dist. Cont. Bus	350,000.00	0.00	350,000.00	39,503.60	310,496.40	
2401.000		Interest and Earnings	750,000.00	0.00	750,000.00	892,963.31		142,963.31
2410.000		Rental of Real Property,Indiv.	100,000.00	0.00	100,000.00	53,019.38	46,980.62	
2440.000		Rental of Buses	0.00	0.00	0.00	3,709.20		3,709.20
2650.000		Sale Scrap & Excess Material	0.00	0.00	0.00	2,310.10		2,310.10
2680.000		Insurance Recoveries Tran	0.00	0.00	0.00	5,000.00		5,000.00
2680.001		Insurance Recovery Other	0.00	0.00	0.00	20,202.54		20,202.54
2703.000		Refund PY Exp-Other-Not Trans	0.00	0.00	0.00	45,930.75		45,930.75
2770.000		Other Unclassified Rev.(Spec)	0.00	0.00	0.00	1,894.97		1,894.97
3101.000		Basic Formula Aid-Gen Aids (Ex	9,456,020.00	0.00	9,456,020.00	5,268,835.11	4,187,184.89	
3101.001		Excess Cost Aid	301,339.00	0.00	301,339.00	348,319.00		46,980.00
3102.000		Lottery Aid (Sect 3609a Ed Law	0.00	0.00	0.00	1,456,048.53		1,456,048.53
3102.001		Lottery Aid VLT	0.00	0.00	0.00	176,339.35		176,339.35
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,545,938.00	0.00	1,545,938.00	0.00	1,545,938.00	
3260.000		Textbook Aid (Incl Txtbk/Lott)	0.00	0.00	0.00	52,890.00		52,890.00
3262.001		Computer Hrdwre Aid	11,285.00	0.00	11,285.00	0.00	11,285.00	
3263.000		Library A/V Loan Program Aid	276,107.00	0.00	276,107.00	0.00	276,107.00	
3289.000		Other State Aid	0.00	0.00	0.00	1,400.00		1,400.00
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	0.00	0.00	0.00	68,226.79		68,226.79
5050.000		Interfund Trans. for Debt Svs	293,476.00	0.00	293,476.00	293,476.00		
5997.000		Appropriated Reserves	3,282,000.00	0.00	3,282,000.00	0.00	3,282,000.00	
5999.000		Appropriated Fund Balance	700,000.00	0.00	700,000.00	0.00	700,000.00	
5999.999		Est. for Carryover Encumbrance	0.00	587,153.47	587,153.47	0.00	587,153.47	

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
Total GENERAL FUND			132,567,170.00	587,153.47	133,154,323.47	60,990,939.97	74,361,789.60	2,198,406.10

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: C SCHOOL LUNCH FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1440.041		Type A EH Lunch	125,000.00	0.00	125,000.00	72,253.53	52,746.47	
1440.042		Type A EH Breakfast	2,000.00	0.00	2,000.00	1,980.70	19.30	
1440.061		Type A Meals Hgts Lunch	75,000.00	0.00	75,000.00	33,070.53	41,929.47	
1440.062		Type A Hgts Breakfast	400.00	0.00	400.00	1,358.75		958.75
1440.071		Type A HH Lunch	125,000.00	0.00	125,000.00	55,109.41	69,890.59	
1440.072		Type A HH Breakfast	2,000.00	0.00	2,000.00	4,990.46		2,990.46
1440.081		Type A HS Lunch	150,000.00	0.00	150,000.00	125,248.18	24,751.82	
1440.082		Type A HS Breakfast	3,000.00	0.00	3,000.00	14,193.96		11,193.96
1440.091		Type A MS Lunch	150,000.00	0.00	150,000.00	124,026.74	25,973.26	
1440.092		Type A MS Breakfast	3,000.00	0.00	3,000.00	1,757.20	1,242.80	
1445.000		Other Cafeteria Sales	9,000.00	0.00	9,000.00	5,663.30	3,336.70	
1445.041		Other Sales EH Lunch	500.00	0.00	500.00	201.50	298.50	
1445.042		Other Sales EH Breakfast	0.00	0.00	0.00	20.25		20.25
1445.061		Other Sales Hgts Lunch	1,000.00	0.00	1,000.00	762.00	238.00	
1445.062		Other Sales Hgts Breakfast	50.00	0.00	50.00	18.75	31.25	
1445.071		Other Sales HH Lunch	350.00	0.00	350.00	233.25	116.75	
1445.072		Other Sales HH Breakfast	1,000.00	0.00	1,000.00	1.00	999.00	
1445.081		Other Sales HS Lunch	6,000.00	0.00	6,000.00	5,325.50	674.50	
1445.082		Other Sales HS Breakfast	9,000.00	0.00	9,000.00	2,620.75	6,379.25	
1445.091		Other Sales MS Lunch	4,000.00	0.00	4,000.00	3,306.25	693.75	
1445.092		Other Sales MS Breakfast	10,000.00	0.00	10,000.00	-213.00	10,213.00	
2401.000		Interest and Earnings	1,200.00	0.00	1,200.00	379.61	820.39	
3190.001		State Aid NYS Lunch	10,000.00	0.00	10,000.00	5,716.00	4,284.00	
3190.002		State Aid NYS Breakfast	1,000.00	0.00	1,000.00	616.00	384.00	
4190.001		Fed Aid Lu Excl SF10555	300,000.00	0.00	300,000.00	122,299.00	177,701.00	
4190.002		Fed Aid Brkf Excl SF10553	26,000.00	0.00	26,000.00	13,314.00	12,686.00	
5031.000		Transfer from General Fun	395,000.00	44,000.00	439,000.00	44,000.00	395,000.00	
Total SCHOOL LUNCH FUND			1,409,500.00	44,000.00	1,453,500.00	638,253.62	830,409.80	15,163.42

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: CM MISCELLANEOUS SPECIAL REV

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
2401.000-000X	000	Interest and Earnings	0.00	0.00	0.00	1,496.80		1,496.80
2705.000-0826	0826	Melanie Rose Chaite	0.00	0.00	0.00	200.00		200.00
2770.000-0708	0708	PSAT	0.00	0.00	0.00	9,106.00		9,106.00
2770.000-0729	0729	HS Business Dept Field Tr	0.00	0.00	0.00	1,672.00		1,672.00
Total MISCELLANEOUS SPECIAL REV			0.00	0.00	0.00	12,474.80	0.00	12,474.80

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: F SPECIAL AID FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
3289.000-409-2506	2506	Universal Pre -K	364,560.00	0.00	364,560.00	182,280.00	182,280.00	
3289.000-425-2582	2582	Teaching Center	49,879.00	0.00	49,879.00	30,777.00	19,102.00	
4256.000-032-2504	2504	Indiv. w/D. Ed Act (IDEA)619	45,778.00	0.00	45,778.00	0.00	45,778.00	
4256.000-032-2507	2507	Indiv. w/Dis. Act -611	851,346.00	0.00	851,346.00	170,269.00	681,077.00	
4289.000-021-2510	2510	Other Federal Aid (Specify)	126,185.00	0.00	126,185.00	25,237.00	100,948.00	
4289.000-147-2511	2511	Other Federal Aid (Title II	52,299.00	0.00	52,299.00	0.00	52,299.00	
4289.000-204-2502	2502	Other Federal Aid (Specify)	10,000.00	0.00	10,000.00	2,000.00	8,000.00	
4289.000-293-2545	2545	Other Federal Aid (Specify)	14,748.00	0.00	14,748.00	2,949.00	11,799.00	
4289.000-901-2291	2291	ARP - ESSER 3	29,796.11	0.00	29,796.11	14,290.00	15,506.11	
Total SPECIAL AID FUND			1,544,591.11	0.00	1,544,591.11	427,802.00	1,116,789.11	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: H CAPITAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
5031.000-25BU	25BU	Interfund Transfers	0.00	0.00	0.00	1,500,000.00		1,500,000.00
5731.000-BAN7	BAN7	Bond Anticip.Notes Redmd Appro	1,600,000.00	0.00	1,600,000.00	1,603,409.84		3,409.84
Total CAPITAL FUND			1,600,000.00	0.00	1,600,000.00	3,103,409.84	0.00	1,503,409.84

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 12/31/2024
Fiscal Year: 2025
Fund: V DEBT SERVICE

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
2401.000		Interest and Earnings	0.00	0.00	0.00	21,499.29		21,499.29
Total DEBT SERVICE			0.00	0.00	0.00	21,499.29	0.00	21,499.29

Selection Criteria

Criteria Name: Private: treas report rev
As Of Date: 12/31/2024
Suppress revenue accounts with no activity
Show special revenue accounts 5997-5999
Sort by: Fund
Printed by Edward Joyce

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools Lunch Fund
Profit and Loss Statement

Attachment T

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD
OPERATING DAYS - L	-	-	19	20	17	15	71
OPERATING DAYS - B	-	-	19	20	17	15	71
ADP LUNCH							-
ADP BREAKFAST							-
TYPE A REGULAR PAID LUNCH			14,176	13,670	10,096	10,199	48,141
TYPE A REDUCED LUNCH			253	898	725	623	2,499
TYPE A FREE LUNCH			5,195	5,420	4,209	4,086	18,910
TOTAL LUNCH MEALS	-	-	19,624	19,988	15,030	14,908	69,550
TYPE A REGULAR PAID BREAKFAST			1,116	1,465	1,247	1,134	4,962
TYPE A REDUCED BREAKFAST			60	111	114	87	372
TYPE A FREE BREAKFAST			1,061	1,350	1,099	966	4,476
TOTAL BREAKFAST MEALS	-	-	2,237	2,926	2,460	2,187	9,810
TOTAL BRK & LUN MEAL COUNT	-	-	21,861	22,914	17,490	17,095	79,360
DISTRICT REVENUE:							
MEAL REVENUE (PAID & REDUCED)	\$ -	\$ -	\$ 83,287.98	\$ 136,505.88	\$ 91,256.14	\$ 89,572	\$ 400,622
A LA CARTE	\$ -	\$ -	\$ 2,455.75	\$ 6,296.45	\$ 2,078.00	\$ 5,210	\$ 16,040
HS VENDING SALES	\$ -	\$ -	\$ -	\$ -			\$ -
INTEREST	\$ 35.20	\$ 34.73	\$ 63.17	\$ 93.06	\$ 74	\$ 79	\$ 380
GIFTS AND DONATIONS	\$ -	\$ -	\$ -	\$ -			\$ -
OTHER SALES	\$ -	\$ -	\$ -	\$ 3,764.20	\$ 1,466.22	\$ 634	\$ 5,864
FEDERAL & STATE REIMBURSEMENTS	\$ -	\$ -	\$ 38,428.00	\$ 40,902.00	\$ 25,654.00	\$ 30,420	\$ 135,404
GENERAL FUND SUBSIDY			\$ 44,000.00				\$ 44,000
SURPLUS FOOD	\$ -	\$ -	\$ -	\$ -			\$ -
TOTAL REVENUE	\$ 35.20	\$ 34.73	\$ 168,234.90	\$ 187,561.59	\$ 120,529	\$ 125,916	\$ 602,311
EXPENSES:							
BEGINNING FOOD INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FOOD PURCHASES	\$ -	\$ -	\$ 18,151	\$ 42,923	\$ 31,085	\$ 20,636	\$ 112,794
ENDING FOOD INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FOOD COST	\$ -	\$ -	\$ 18,151	\$ 42,923	\$ 31,085	\$ 20,636	\$ 112,794
TOTAL DIRECT LABOR	\$ 7,035	\$ 7,035	\$ 50,488	\$ 51,510	\$ 74,693	\$ 52,250	\$ 243,012
BENEFITS (estimated)	\$ -		\$ 26,754	\$ 39,834	\$ 39,834	\$ 39,834	\$ 146,256
TOTAL PERSONNEL COST	\$ 7,035	\$ 7,035	\$ 77,243	\$ 91,344	\$ 114,527	\$ 92,084	\$ 389,267
BEGINNING PAPER/SUPPLIES INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PAPER/SUPPLIES PURCHASES	\$ -	\$ -	\$ 611	\$ 3,539	\$ 2,650	\$ 3,556	\$ 10,357
ENDING PAPER/SUPPLIES INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PAPER/SUPPLIES EXPENSE	\$ -	\$ -	\$ 611	\$ 3,539	\$ 2,650	\$ 3,556	\$ 10,357
EQUIPMENT & REPAIR COST	\$ -	\$ -	\$ -	\$ 2,815	\$ 936	\$ -	\$ 3,751
SURPLUS FOOD RECEIVED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTUAL EXPENSES	\$ -	\$ -	\$ -	\$ 3,623	\$ -	\$ -	\$ 6,423
WAREHOUSING COSTS-GOV'T	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER EXPENSES	\$ -	\$ -	\$ -	\$ 6,438	\$ 936	\$ -	\$ 7,375
NET OPERATING COSTS	\$ 7,035	\$ 7,035	\$ 96,005	\$ 144,244	\$ 149,198	\$ 116,275	\$ 519,793
NET CAFETERIA PROFIT/LOSS	\$ (7,000)	\$ (7,001)	\$ 72,230	\$ 43,317	\$ (28,669)	\$ 9,641	\$ 82,518

Food Service Program Revenues

Attachment T

FISCAL 24-25	Dec-23	Dec-24	CUM 23-24	CUM 24-25
EH LUNCH	\$ 24,740.27	\$ 14,507.61	\$ 101,813.88	\$ 72,253.53
EH BREAKFAST	\$ 573.75	\$ 583.70	\$ 3,037.09	\$ 1,980.70
HEIGHTS LUNCH	\$ 9,177.49	\$ 6,304.62	\$ 59,067.74	\$ 33,070.53
HEIGHTS BREAKFAST	\$ 139.50	\$ 439.55	\$ 636.75	\$ 1,358.75
HH LUNCH	\$ 23,056.07	\$ 10,090.98	\$ 108,194.29	\$ 55,109.41
HH BREAKFAST	\$ 1,032.75	\$ 1,135.20	\$ 4,751.75	\$ 4,990.46
HS LUNCH	\$ 35,984.86	\$ 28,559.31	\$ 85,555.29	\$ 125,248.18
HS BREAKFAST	\$ 2,393.25	\$ 1,252.85	\$ 4,843.75	\$ 13,378.21
MS LUNCH	\$ 40,670.29	\$ 26,474.25	\$ 166,685.23	\$ 91,859.85
MS BREAKFAST	\$ 475.75	\$ 224.30	\$ 1,658.00	\$ 1,372.75
TOTAL FOOD REVENUE	\$ 138,243.98	\$ 89,572.37	\$ 536,243.77	\$ 400,622.37
OTHER CAFETERIA SALES	\$ 2,341.31	\$ 633.85	\$ 3,427.12	\$ 5,864.27
EH LUNCH OTHER	\$ 89.75	\$ 89.50	\$ 144.75	\$ 201.50
EH BREAKFAST OTHER	\$ -	\$ 10.50	\$ -	\$ 32.50
HEIGHTS LUNCH OTHER	\$ 132.75	\$ 246.75	\$ 242.50	\$ 624.75
HTS BREAKFAST OTHER	\$ 9.25	\$ -	\$ 12.00	\$ 140.50
HH LUNCH OTHER	\$ 91.50	\$ 106.25	\$ 151.50	\$ 233.25
HH BREAKFAST OTHER	\$ -	\$ -	\$ 1.25	\$ 243.75
HS LUNCH OTHER	\$ 922.00	\$ 1,920.50	\$ 2,080.25	\$ 5,325.50
HS BREAKFAST OTHER	\$ 132.75	\$ 2,004.50	\$ 304.75	\$ 3,193.75
MS LUNCH OTHER	\$ 731.75	\$ 1,047.00	\$ 1,616.00	\$ 2,492.25
MS BREAKFAST OTHER	\$ 16.75	\$ (214.75)	\$ 57.25	\$ (211.50)
TOTAL A LA CARTE SALES	\$ 2,126.50	\$ 5,210.25	\$ 4,610.25	\$ 12,276.25
VENDING SALES	\$ -	\$ -	\$ 2,717.75	\$ -
INTEREST AND EARNINGS	\$ 125.08	\$ 79.30	\$ 803.09	\$ 379.61
STATE AID LUNCH	\$ 1,189.00	\$ 1,135.00	\$ 5,264.00	\$ 90,656.00
STATE AID BREAKFAST	\$ 167.00	\$ 26,237.00	\$ 658.00	\$ 36,639.00
FED AID LUNCH	\$ 26,238.00	\$ 2,912.00	\$ 115,890.00	\$ 7,493.00
FED AID BREAKFAST	\$ 3,135.00	\$ 136.00	\$ 12,936.00	\$ 616.00
TOTAL FED/STATE AID	\$ 30,729.00	\$ 30,420.00	\$ 134,748.00	\$ 135,404.00
SURPLUS FOOD RECEIVED	\$ -	\$ -	\$ -	\$ -
EAST HILLS TOTAL	\$ 25,403.77	\$ 15,191.31	\$ 104,995.72	\$ 74,468.23
HEIGHTS TOTAL	\$ 9,883.99	\$ 7,145.57	\$ 62,347.33	\$ 35,708.48
HARBOR HILL TOTAL	\$ 9,458.99	\$ 6,990.92	\$ 59,958.99	\$ 35,194.53
HIGH SCHOOL TOTAL	\$ 23,296.32	\$ 10,636.78	\$ 108,994.54	\$ 56,841.91
MIDDLE SCHOOL TOTAL	\$ 24,180.32	\$ 11,332.43	\$ 113,098.79	\$ 60,576.87
BREAKFAST TOTAL	\$ 4,773.75	\$ 5,435.85	\$ 15,302.59	\$ 26,479.87
LUNCH TOTAL	\$ 135,596.73	\$ 89,346.77	\$ 525,551.43	\$ 386,418.75
GRAND TOTAL WITH VENDING	\$ 173,565.87	\$ 125,915.77	\$ 682,549.98	\$ 554,546.50

Personnel Action Report
Professional

P.1
02/13/25

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Jill Scheinberg	Resignation for the Purposes of Retirement	Teacher	EH		6/30/25 (last day of employment)		
2	Craig Johanson	Resignation for the Purposes of Retirement	Principal	MS		12/31/25 (last day of employment)		
3	Scott Andrews	Resignation for the Purposes of Retirement	Principal	HS		11/26/25 (last day of employment)		
4	Carol Murphy	Resignation for the Purposes of Retirement	Assistant Principal	HS		8/31/25 (last day of employment)		
5	Carol Murphy	Appointment Summer Academy	Principal (Appointment is contingent on passage of the 2025-26 school budget on May 20, 2025 and necessary enrollment)		Summer 2025	Summer 2025		Per RASA Contract
6	Cindy Samide	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 days)		Summer 2025	Summer 2025		Per RASA Contract
7	Marnie Cohen	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 days)		Summer 2025	Summer 2025		Per RASA Contract
8	Rachel Barshak	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 days)		Summer 2025	Summer 2025		Per RASA Contract
9	Ashley Ambury	Appointment	IPG Teacher (not to exceed 2 hrs./wk.)	HS	2/14/25	6/30/25		Per RTA Contract
10	Tara Berkowitz	Rescind Coach Appointment	Girls Badminton, IV / 4	HS	7/1/24	6/30/25		Per RTA Contract
11	Mark Steinmuller	Coach Appointment	Girls Badminton, IV / 4	HS	2/14/25	6/30/25		Per RTA Contract
12	Mark Steinmuller	Rescind Coach Appointment	Boys Baseball, II / 4	MS	7/1/24	6/30/25		Per RTA Contract

All extracurricular appointments for the 2024-2025 school year are subject to student interest as well as the Governor's order regarding school closure.

Personnel Action Report
Classified

P.2
2/13/25

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Anthony Speciale	Provisional Appointment	Account Clerk (E.Northshield)	Comp	Prov	Admin	On or about 3/3/25*		Grade 8A/Step 4, Per RESA Contract

** Pending Civil Service Approval*

NOTE: All appointments are subject to Federal, State and local conditions.

**Roslyn Union Free School District Capital Budget
APPROPRIATION TRANSFERS**

Attachment B.2.

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 5,803.10	H1620 293 03 24CW DW Concrete GC	\$ 5,803.10	\$ -	H1620 000 03 24CW Unalloc Budgt DW Concrete	\$ -	\$ 5,803.10
For: Reallocation of unused funds to original funding source							
2	\$ 5,803.10	H1620 000 03 24CW Unalloc Budgt DW Concrete	\$ 5,803.10	\$ -	H1620 000 03 23BU Unalloc Budget 22/23	\$ -	\$ 5,803.10
For: Reallocation of unused funds to original funding source							
3	\$ 3,740.22	H1620 293 08 24EC GC EV Classroom	\$ 3,740.22	\$ -	H1620 000 03 24EC Unalloc Bud EV Classroom	\$ -	\$ 3,740.22
For: Reallocation of unused funds to original funding source							
4	\$ 3,740.22	H1620 000 03 24EC Unalloc Bud EV Classroom	\$ 3,740.22	\$ -	H1620 000 03 23BU Unalloc Budget 22/23	\$ 5,803.10	\$ 9,543.32
For: Reallocation of unused funds to original funding source							
5	\$ 2,213.75	H2110 245 04 23EB EH Boiler Repl ARCH	\$ 2,213.75	\$ -	H1620 000 03 23EB Unalloc Budget EH Boiler	\$ -	\$ 2,213.75
For: Reallocation of unused funds to original funding source							
6	\$ 2,213.75	H1620 000 03 23EB Unalloc Budget EH Boiler	\$ 2,213.75	\$ -	H1620 000 03 24BU Unalloc Budget 23/24	\$ 158,556.04	\$ 160,769.79
For: Reallocation of unused funds to original funding source							
7	\$ 3,636.84	H2110 245 08 23SB Arch Fees HS Sec Booth	\$ 3,636.84	\$ -	H1620 000 03 23SB Unalloc Bud HS Sec Booth	\$ -	\$ 3,636.84
For: Reallocation of unused funds to original funding source							
8	\$ 3,636.84	H1620 000 03 23SB Unalloc Bud HS Sec Booth	\$ 3,636.84	\$ -	H1620 293 08 23SB GC HS Sec Booth	\$ 14,175.88	\$ 17,812.72
For: Reallocation of unused funds to supplement security booth							

APPROVED: Susan Warren _____ **DATE:** _____

APPROVED: Allison Brown _____ **DATE:** _____

APPROVED: _____ **Item #:** _____

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACURRICULAR ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES
MONTH ENDING DECEMBER 31, 2024

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
High School:				
Mental Health Awareness	\$ 1,715.05		108.48	1,606.57
Animal Rights Club	94.00			94.00
Art Club	528.22			528.22
Asian Cultural Exchange (ACE)	4,524.47			4,524.47
Astronomy Club	3,495.51			3,495.51
Athletes Helping Athletes	279.27			279.27
Athletics	322.00			322.00
Autism Awareness	1,970.33			1,970.33
CARE (formerly YAC)	2,889.38			2,889.38
Code Club	53.20			53.20
DECA /School Store	7,409.98	1,319.02	836.96	7,892.04
Diversity Club	456.29			456.29
Environment	1,161.08			1,161.08
Forensics Club	6,764.93	900.00	3,219.23	4,445.70
Gay Straight Alliance	1,023.51	138.00		1,161.51
Global Awareness	623.55			623.55
Habitat for Humanity	967.25	402.00		1,369.25
Harbor Hill Light Yearbook	9,055.66			9,055.66
Honor Society	1,456.91			1,456.91
Interest and Bank Charges	2,346.26			2,346.26
JANE	468.07			468.07
Jewish Studies Union	726.39			726.39
Junior Scope	2,796.04	28.00		2,824.04
Key Club	2,452.29			2,452.29
Math Team	72.00			72.00
Medical Explorers	2,452.88	69.00		2,521.88
Model Congress	858.51			858.51
Muslim Discussion Group	167.00			167.00
Organization of Class Councils	20,014.02	972.00	269.40	20,716.62
Principal's Advisory Committee	290.95			290.95
Quiz Bowl Team	65.10			65.10
Beacon newspaper	3,124.20			3,124.20
Royal Crown Players	5,913.68	770.00	4,513.86	2,169.82
Research	5,330.09		1,648.92	3,681.17
Robotics	2,097.23			2,097.23
SADD	1,867.71			1,867.71
Science National Honor Society	260.50			260.50
Science Olympiad	732.83		430.00	302.83
Student's for Social Responsibility	897.51			897.51
Special Events/Misc.	3,911.31			3,911.31
Stock Market	70.43			70.43
Student Prints	119.42			119.42
Tri-M Music Honor Society	1,540.38	6,965.00	6,694.50	1,810.88
V.E.D.D.A. (formerly V.E.R.Y.)	851.86			851.86
World LHS (formerly For Lang HS)	1,613.40			1,613.40
Book Balance	\$ 105,830.65	11,563.02	17,721.35	\$ 99,672.32
Bank Reconciliation				
CD				
Savings				0.00
Checking		110,450.27		
Outstanding		10,777.95		0.00
Net Checking	99,672.32			
Bank Balance	99,672.32			

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES

MONTH ENDING DECEMBER 31, 2024

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
Middle School:				
Community Services	1,645.33			1,645.33
Languages Club	283.71			283.71
Home and Careers	290.36			290.36
Chess/Strategic Games	129.70			129.70
Spotlight	30,143.99			30,143.99
Student Advisory	1,362.13			1,362.13
Yearbook	28,542.42	3,781.45		32,323.87
Book Balance	<u>\$ 62,397.64</u>	<u>3,781.45</u>	<u>0.00</u>	<u>\$ 66,179.09</u>
Bank Reconciliation				
CD / Investments				
Savings				
Checking		66,179.09		
Outstanding				
Net Checking	66,179.09			
Bank Balance	66,179.09			

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EDUCATION LAW ARTICLE 89****POLICY 4321****I. General**

The Board of Education shall provide a free appropriate public education to all students with disabilities who reside within the School District and are eligible for special education and related services under the Individuals with Disabilities Education Act and Article 89 of New York's Education Law, and their implementing regulations. Special education and related services will be provided to resident eligible students with disabilities in conformity with their individualized education program (IEP) and in the least restrictive environment appropriate to meet their individual educational needs. Special education services or programs will be designed to enable a student with disabilities to be involved in and progress in the general education curriculum, to the extent appropriate to his/her needs.

The Board of Education also shall make available special education and related services to eligible students with disabilities parentally placed in a nonpublic school located within the School District, regardless of whether they are residents of the School District. However, this obligation does not extend to resident students with disabilities who are placed by their parents or person(s) in parental relation in a nonpublic school within School District boundaries because of a disagreement between the parents or person(s) in parental relation and the School District over the provision of a free appropriate public education. Nonpublic school students with disabilities who are not School District residents but who reside within New York State will be provided programs and services in accordance with their individualized education services program (IESP).

II. Least Restrictive Environment

The Board of Education recognizes its responsibility to provide students with disabilities with special education programs and services under the IDEA and Article 89 of New York's Education Law and for students to receive those services in the least restrictive environment appropriate to meet their individual educational needs.

Therefore, the School District will not place students with disabilities in special classes or separate schools, or otherwise remove them from the regular educational environment unless the nature or severity of their disability is such that their education cannot be achieved satisfactorily in regular classes, even with the use of supplementary aids and services. In addition, the School District will provide special services or programs to enable students with disabilities to be involved in and progress in the general curriculum, to the extent appropriate to their needs.

To fulfill its responsibility to educate students with disabilities in the least restrictive environment, the School District will implement the provisions of section 200.6 of Commissioner's Regulations.

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Furthermore, and pursuant to those provisions, students with disabilities placed together for purposes of receiving special education will be grouped by similarity of individual needs including their range of academic achievement, functional performance and learning characteristics; social and physical development, and management needs.

The Superintendent of Schools or his/her designee will establish a process that the CSE or CSE subcommittee Chairperson, as appropriate, obtains an up-to-date copy of the Commissioner's Regulations at the beginning of each school year, and copies of any amendments that become effective during the school year.

The Board of Education also recognizes that the least restrictive environment requirements established by applicable law and regulations also extend to nonacademic settings. Therefore, to the extent appropriate to their individual needs, eligible students with disabilities residing within the School District and attending the School District's public schools will be entitled to participate in School District academic, co-curricular and extracurricular activities available to all other students enrolled in the School District's public schools. Such co-curricular and extracurricular activities may include, but are not limited to, athletics, transportation, recreational activities, school-sponsored special interest groups or clubs, and referrals to agencies that provide assistance to individuals with disabilities and the employment of students (including both employment by the School District and assistance in making outside employment available). The School District will make individual modifications to include physical facilities, scheduling and transportation arrangements, so that students are not excluded because of the presence of a disability. Students with disabilities, and their parents or person(s) in parental relation, will be informed of the availability of such programs and activities and their eligibility to participate.

In providing a free appropriate public education to students with disabilities eligible under the IDEA and Article 89, the Board of Education will afford students and their parents or person(s) in parental relation the procedural safeguard rights to which they are entitled under applicable law and regulations. The Board of Education also will provide them with notice of such rights as required by law and regulation, using the form prescribed by the Commissioner of Education.

For purposes of this policy and others related to the provision of services to eligible students with disabilities, and consistent with applicable law and regulation, the word "parent" means a birth or adoptive parent, a legally appointed guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child; a person in parental relationship to the child as defined in section 3212 of the Education Law; an individual designated as a person in parental relation pursuant to title 15-A of the General Obligations Law, including an individual so designated who is acting in the place of a birth or adoptive parent including a grandparent, stepparent, or other relative with whom the child resides; or a surrogate parent who has been appointed in accordance with commissioner's regulations.

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Eligible students with disabilities will be entitled to special education and related services until the end of the school year in which they turn twenty-one (21) (or as required by law) or until they receive a local high school or Regents diploma.

Students with disabilities may not be required to take medication as a condition for receiving a free appropriate public education.

The School District will provide services to students with disabilities in accordance with the following:

1. School District staff will take steps to locate, identify, evaluate and maintain information about all children with disabilities within the School District, including homeless children and children who are wards of the state, and children attending nonpublic school within the School District (including religious schools), who are in need of special education.
2. The School District will establish a plan and practice for implementing school-wide approaches and interventions in order to remediate a student's performance prior to referral for special education services. The School District will provide general education support services, instructional accommodations, and/or alternative program options to address a student's performance before referring the student to the Committee on Special Education (CSE). The Instruction Support Team will develop, implement and evaluate pre-referral intervention strategies.
3. School District staff will refer for evaluation a student who has not made adequate progress after an appropriate period of time when provided instruction under a response to intervention program.
4. The Board of Education will appoint a committee on special education (CSE), and, as appropriate, CSE subcommittees, to assure the timely identification, evaluation and placement of eligible students with disabilities.
5. The Board of Education will arrange for special education programs and services based upon the recommendation of the CSE or CSE subcommittee.
6. The Superintendent of Schools or his/her designee will establish a plan for the recruitment, hiring and retention of staff appropriately and adequately prepared to meet the needs of students with disabilities including, but not limited to, highly qualified special education teachers.

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7. The Superintendent of Schools or his/her designee will provide ongoing professional development which provides personnel with the skills and knowledge required to meet the needs of students with disabilities.
8. The Superintendent of Schools or his/her designee will establish a process for ensuring that School District staff understand the right of students with disabilities to access and participate in the same academic, co-curricular and extracurricular programs and activities as all other students enrolled in the School District's schools, to the extent appropriate to their individual needs.

III. Locate and Identify Students with Disabilities

The School District will conduct an annual census to locate and identify all students with disabilities who reside in the School District, and establish a register of such students who are entitled to attend the public schools of the School District during the next school year, including students with disabilities who are homeless or wards of the State. The census shall be conducted, and the registry maintained, in accordance with the requirements established in Commissioner's regulations.

The School District's activities for locating and identifying parentally-placed nonpublic school students with disabilities will be comparable to those undertaken for students attending the School District's public schools, and will be completed in a comparable time period, as well.

The Superintendent of Schools or his/her designee will determine what other activities might be appropriate to help locate and identify students with disabilities. These may include, but are not limited to, the mailing of letters to all School District residents regarding the availability of special education programs and services and their right to access such services, and/or the publication of a similar notice in school newsletters and other publications.

IV. Evaluation of Students with Disabilities

To initially determine a student's eligibility for a free appropriate public education under the IDEA and Article 89, the School District will conduct a full evaluation of the student within legally prescribed time lines. As set forth in the Commissioner's regulations, the initial evaluation will include, at least, a physical examination, an individual psychological evaluation unless the school psychologist determines it unnecessary, a social history, an observation of the student in the student's learning environment to document the student's academic performance and behavior in the areas of difficulty, and other appropriate assessments or evaluations (including a functional behavioral assessment for a student whose behavior impedes his or her learning or that of others) to ascertain the physical, mental, behavioral and emotional factors that contribute to the suspected disabilities.

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Once a student has been determined eligible to receive a free appropriate public education, the School District will reevaluate the student with a disability whenever the student's parent or person(s) in parental relation requests a reevaluation, and when the School District determines the educational and related services needs (including improved academic achievement and functional performance) of the child warrant a reevaluation. However, a reevaluation must take place at least once every three years, unless the student's parent or person(s) in parental relation and the School District agree it is unnecessary.

V. Parental Consent for Student Evaluations

Before conducting any type of evaluation, School District staff will take steps to obtain written informed consent from a student's parent or person(s) in parental relation, as required by applicable law and regulations. They also will keep a detailed record of those attempts and their results, including phone calls and correspondence, visits to the parent's or person(s) in parental relation home and any responses received.

1. If a parent or person(s) in parental relation refuses to give consent for an initial evaluation, or fails to respond to such a request, the parent or person(s) in parental relation will be given an opportunity to attend an informal conference and ask questions about the proposed evaluation. Unless the referral for evaluation is withdrawn, if the parent or person(s) in parental relation continues to withhold consent, the Board of Education may commence due process proceedings to conduct an initial evaluation without parental consent within the time lines established in the Commissioner's regulations.
2. If a parent or person(s) in parental relation refuses to give consent for a reevaluation, or fails to respond to such a request, School District staff will proceed with the reevaluation without parental consent if it has engaged in documented reasonable efforts to obtain such consent and the parent or person(s) in parental relation has failed to respond. If the School District cannot document its efforts to obtain consent, the School may commence due process proceedings to conduct a reevaluation without parental or person(s) in parental relation consent.
3. If School District staff is unable to obtain consent for the initial evaluation or reevaluation of a home schooled or a parentally-placed nonpublic school student, the Board of Education will not commence due process proceedings to conduct the evaluation without parental or person(s) in parental relation consent, and will consider the student as not eligible for special education.

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In conducting evaluations of students with disabilities, the School District will use a variety of assessment tools and strategies, including parent or person(s) in parental relation-provided information, to gather relevant functional, developmental, and academic information for determining a student's eligibility for special education and related services, and the content of the student's individualized education program or individualized education services program or services plan in the case of nonpublic school students with disabilities (including information related to enabling the student to be involved in and progress in the general education curriculum).

The School District also will assess a student in all areas of suspected disability, and the assessment and other evaluations used will not be discriminatory on a racial or cultural basis. In addition, students will be assessed in the language and form most likely to yield accurate information on what the student actually knows and can do academically, developmentally, and functionally, unless it is not feasible to do so.

In the case of students suspected of having a specific learning disability, the School District will follow the procedures established in the Commissioner's Regulations.

The School District will notify a student's parent or person(s) in parental relation of any determination that no additional data is needed and the reasons for such a determination. It will also inform the parent or person(s) in parental relation of his or her right to request an assessment, notwithstanding that determination.

VII. Committee on Special Education

The members of the CSE and CSE subcommittees will include those individuals identified in applicable law and regulations, and their attendance at CSE and CSE subcommittee meetings will be required except as otherwise provided in law and regulations.

The parent or person(s) in parental relation of a student with disabilities is one of the mandated CSE and CSE subcommittee members and, as such, has a right to participate in CSE and CSE subcommittee meetings concerning the identification, evaluation, educational placement, and the provision of a free appropriate public education to their child.

School District staff will take steps to promote the parent's or person(s) in parental relation participation, in accordance with the following:

1. CSE and CSE subcommittee meetings will be scheduled at a time and place that is mutually agreeable to the parent or person(s) in parental relation and the School District.

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2. The parent or person(s) in parental relation will be given at least five (5) days' notice of the time and place of a CSE or CSE subcommittee meeting, except as otherwise provided in law and regulation, along with notice of the purpose of the meeting, those who will attend (including name and title), and the parent's or person(s) in parental relation right to be accompanied to the meeting by person(s) the parent or person(s) in parental relation considers to have knowledge and special expertise about their child.
3. The parent or person(s) in parental relation and the School District may agree to use alternative means of participation at CSE meetings, such as videoconferences or telephone conference calls.
4. School District staff will take steps to provide the parent or person(s) in parental relation with an understanding concerning the proceedings at CSE meetings, including arranging for an interpreter for deaf parents or person(s) in parental relation or parents or person(s) in parental relation whose native language is other than English.

The CSE or CSE subcommittee may meet without a student's parent or person(s) in parental relation only if the School District's staff have been unable to obtain either parent's or person(s) in parental relation participation, and has a record of its attempts to arrange a mutually agreed upon time and place. Similarly, the CSE or CSE subcommittee may make a decision without the involvement of the student's parent or person(s) in parental relation only if School District staff has been unable to obtain parental or person(s) in parental relation participation, even through the use of alternative means of participation, and has a record of its attempts to provide parental or person(s) in parental relation involvement.

VIII. Parental Consent for the Provision of Services

The Board of Education acknowledges that parental or person(s) in parental relation consent for initial evaluation does not constitute consent for placement for the provision of special education and related services. Therefore, School District staff will take steps to obtain written informed consent for the initial provision of special education and related services to an eligible student. The Board of Education will be precluded by applicable law and regulations from commencing due process proceedings to override the parent's or person(s) in parental relation refusal to provide such consent or override the parent's or person(s) in parental relation failure to respond to such a request.

IX. Transition Services and Diploma/Credential Options

The School District will be involved in planning of transition services for students with disabilities to facilitate movement from school to post-school activities. Transition services may include, but are not limited to, post-secondary education, vocational education, integrated employment,

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continuing and adult education, adult services, independent living or community participation. At age fifteen (15) or younger, if appropriate, the student's IEP will include a statement of transition service needs and will include undertaking activities in the following areas:

- Instruction
- Related service
- Community experiences
- Development of employment and other post school adult living objectives; and
- When appropriate, the acquisition of daily living skills and the provision of a functional vocational evaluation.

In developing the plan for transition services, students and parents or person(s) in parental relation will be made aware of the range of diploma and credential options available and the requirements associated with each option.

X. Independent Educational Evaluations

The Board of Education recognizes the right of parents or guardians person(s) in parental relation ~~ofto~~ a student who has or is thought to have a disability to receive an independent evaluation at public expense if they disagree with the evaluation obtained by the Committee on Special Education (CSE) or the Committee on Preschool Special Education (CPSE).

The independent evaluation shall be conducted by a qualified examiner who is not employed by the School District responsible for the child's education. Upon request, parents or person(s) in parental relation will be provided with a list of public and private agencies and professional resources where independent evaluations may be obtained. These publicly-funded independent evaluations shall be limited to the same geographic limitation (i.e. within a fifty (50) mile radius of the School District) as used by the School District when it initiates an evaluation. Whenever an IEE is at public expense, the District will pay the reasonable costs associated with the evaluation. "Reasonable costs" are defined as not exceeding the evaluation costs of any university hospital within a fifty (50) mile radius of the School District. The parent/guardian or person(s) in parental relation will be provided with an opportunity to demonstrate that unique circumstances justify an Independent Educational Evaluation that does not fall within the above-stated criteria.

Parents or guardians person(s) in parental relation should file a written request for an independent evaluation as soon as possible from the date of the CSE or CPSE evaluation. The School District has the right to initiate an impartial hearing to demonstrate that its evaluation is appropriate. If the hearing officer determines that the School District's evaluation was appropriate, a parent or guardian person(s) in parental relation is not entitled to reimbursement at public expense.

XI. Declassification

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The Board of Education recognizes that it may be appropriate to declassify some students with disabilities. A student may develop skills such that they no longer require the special program, support services or accommodations offered by an Individualized Education Program (IEP), Individualized Education Services Program or (IESP). The Committee on Special Education (CSE), the CSE Subcommittee or, the Committee on Preschool Special Education (CPSE), as applicable, is responsible for making this judgment, while adhering to the requirements of federal and state law and regulation.

It is the goal of the Board of Education to provide an opportunity for the student to succeed in the transition to the regular education program. In order to facilitate that success, the CSE/CPSE may offer educational and support services for a period of time, not to exceed one year.

XII. Re-evaluation

Prior to determining that a student is no longer eligible for special education services and should be placed in a full-time regular education program, the CSE, CSE subcommittee, or CPSE, as applicable, will conduct an evaluation of the student in accordance with the process and procedures prescribed for the evaluation and reevaluation of students with disabilities, by applicable law and regulations. However, the CSE, CSE subcommittee, or CPSE members may determine after reviewing existing evaluation data that no additional information is needed to determine the student's continued eligibility for services.

When a determination is made that no additional data is needed for reviewing a student's continued eligibility for special education services, the CSE, CSE subcommittee, or CPSE Chairperson, as applicable, will notify the student's parents or person(s) in parental relation of that determination and the reasons for it, and of their right to nonetheless request an assessment. Unless the student's parents or person(s) in parental relation make such a request, the School District will not conduct any further assessments.

The School District will provide the student's parents or person(s) in parental relation with a copy of the reevaluation report and documentation regarding the eligibility determination.

Consistent with applicable law and regulation, the School District will not conduct an evaluation if the reason for the determination that the student is ineligible for special education services is that he or she has either:

1. Graduated with a regular high school or Regents diploma; or
2. Exceeded the age of eligibility for services.

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However, in such an instance the School District will provide the student with a summary of his or her academic achievement and functional performance that also includes recommendations on how to assist the student in meeting his or her post-secondary goals.

XIII. Pre-School Special Education

The Board of Education recognizes the value of special education and its responsibility to provide all resident preschool children with disabilities with an opportunity to participate in special programs and services from which they may benefit. The Board of Education authorizes the Superintendent of Schools to establish administrative practices and procedures which shall include:

1. the establishment of a Committee on Preschool Special Education (CPSE) as required by law;
- 1.2. locating and identifying all preschool children with disabilities pursuant to the relevant provisions of the Education Law. The register of children eligible to attend a preschool program is to be maintained and revised annually by the Committee on Preschool Special Education (CPSE);
- 2.3. ensuring that the parent(s) ~~/guardian(s) of~~ or person(s) in parental relation preschool age children with disabilities have received and understand the request for consent for evaluation of their child;
- 3.4. developing an individualized education program (IEP) for each preschool age child with a disability;
- 4.5. appointing and training appropriately qualified personnel including the members of a CPSE;
- 5.6. maintaining lists of impartial hearing officers and of State Education Department-approved special education programs within the county and adjoining counties in which the School District is located; and
- 6.7. reporting to the State Education Department the number of children with disabilities that are being served, as well as those not served.

The CPSE's ~~its~~ responsibilities will include the evaluation and recommendation for placement in appropriate approved programs and the provision of appropriate special education programs and services for each preschool child with a disability. The CPSE shall review, at least annually, the status of each preschool child with a disability.

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It is ultimately the responsibility of the Board of Education to arrange for the appropriate approved preschool program and services for the School District children. Should the Board of Education disagree with the CPSE's recommendations, it shall send the recommendation back to the CPSE so that they may schedule a timely meeting to review the Board of Education's concerns and to revise the IEP as deemed appropriate.

Placement may be appealed by a parent/~~guardian~~ or person(s) in parental relation to an impartial hearing officer, appointed by the Board of Education. Mediation shall be offered to such parents/~~guardians~~ or person(s) in parental relation to resolve complaints regarding the education of preschool children with disabilities at the same time notice of the availability of an impartial hearing is provided.

The CPSE shall make ~~regular~~quarterly reports on the status of each preschool child with a disability and report on the adequacy of preschool special education programs and services to the Board of Education.

The Superintendent of Schools or his/her designee will determine that the School District has made available adequate and appropriate space for programs and services for pre-school students with disabilities who attend special education programs provided by BOCES.

The Board of Education directs the Superintendent of Schools to develop and maintain a plan which incorporates information concerning the provision of services for preschool children with disabilities, pursuant to the Regulations of the Commissioner of Education.

XIV. Provision of Services

The Board of Education will arrange for appropriate special education and related services recommended by the CSE, CPSE, CSE or CPSE subcommittee within sixty (60) school days of the School District's receipt of parental or person(s) in parental relation consent to evaluate a student not previously identified as a student with a disability, or within sixty (60) school days of referral for review of a student with a disability, except as otherwise provided in law and regulations.

If the Board of Education disagrees with the recommendations of the CSE, the Board of Education will either return the recommendation to the original CSE for further consideration, or establish a second CSE to develop a new recommendation for the student within the time frames contained in law and regulation.

All staff and/or related service providers responsible for the implementation of a student's individual education program (IEP), or Individual Education Services Program, will be provided with information regarding those responsibilities in addition to a paper or electronic copy of the

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IEP prior to the implementation of such IEP or shall be able to access such student's IEP electronically.

XV. Annual Review

The CSE/CPSE shall annually review the IEP or IESP of each student with a disability to determine:

1. The extent to which the student can benefit from participation in regular educational programs and services in the least restrictive environment;
2. The extent to which credit toward a high school diploma can be granted through participation in special education programs; and
3. The student's progress toward a high school diploma.

At each annual review of a student's IEP, the CSE shall consider the appropriateness of modifications, such as equipment modifications, modification of instructional techniques, and testing modifications.

XVI. Use of Timeout and Physical Restraint**Timeout**

This policy applies to all students, whether or not they are students with disabilities. The Board of Education recognizes that students may sometimes exhibit challenging behaviors that impede learning and raise concerns for the physical safety of themselves or others. In accordance with state law and regulations, this policy establishes administrative practices and procedures for the use of timeout and physical restraint to address such challenging behaviors.

The School District does not utilize timeout as a behavior management technique. However, in the event that timeout is used for behavior management of a student in the School District, the following guidelines will be followed:

Timeout is a behavior management technique that involves the monitored separation of a student in a non-locked setting and is implemented for the purpose of de-escalating, regaining control, and preparing the student to meet expectations to return to their education program. Generally, the use of timeout may be necessary when a student exhibits challenging behaviors that would not be adequately addressed by less restrictive and intrusive interventions or de-escalation techniques. Unless provided for in an Individualized Education Program including a Behavior Intervention Plan, timeout shall only be used in a situation that poses an immediate concern for the physical safety of the student or others. Staff shall return the student to their educational

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program as soon as the student has safely de-escalated, regained control and is prepared to meet expectations.

When the Behavior Intervention Plan for a student with a disability includes the use of a timeout, the use of timeout must be specified in the student's individualized education program (IEP). The IEP must also include the maximum amount of time a student will need to be in timeout as a behavioral consequence as determined on an individual basis in consideration of the student's age and individual needs. Data on the use of timeout on a student, as described in the *Physical and Monitoring Requirements* section of this policy, must be included in the materials reviewed by the Committee on Special Education or Committee on Preschool Special Education.

Parents or person(s) in parental relation must be notified prior to the initiation in the Behavior Intervention Plan of a behavioral intervention for a child which would incorporate the use of timeout. Upon request, parents or person(s) in parental relation must be shown the physical space that will be used for timeout. Each such school must provide parents or person(s) in parental relation with a copy of the policy on the use of timeout.

The amount of time a student will need to be in timeout will vary with the student's age, individual needs and Behavior Intervention Plan. Careful monitoring of the amount of time a student is in timeout is required to show that a time out room is not being used to the detriment of a student or student's educational program.

A timeout room must include a means for continuous monitoring of the student, both visually and aurally. The room must be of an adequate size (width, length and height) to allow the student to move about and recline comfortably. The ceiling height must be consistent with the ceiling height throughout the building. Wall and floor coverings should be designed to prevent injury. There shall be adequate lighting and ventilation and the temperature of the room shall be within the normal comfort range and consistent with the rest of the building. The room must be clean and free of objects and fixtures that could be potentially dangerous to a student and must meet all local fire and safety codes.

The timeout room must be unlocked and the door must be able to be opened from the inside at all times. The use of locked rooms or spaces for the purposes of timeout is prohibited.

To ensure a student's safety, staff must be assigned to continuously monitor the student in timeout. The staff assigned must be able to see and hear the student at all times. Individual determinations will be necessary to assess a student's need for direct adult supervision in the timeout room. Staff who may be called upon to serve as timeout monitors shall be trained in safe and effective developmentally appropriate timeout procedures on an annual basis.

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A timeout log shall be maintained for each use of the timeout room. Information to be logged in includes the student's name, factors precipitating the timeout intervention, the times the student entered and exited the timeout room, the student's behavior during and upon exit of the timeout room, and the names of the staff member(s) who initiated the timeout, supervised the student during the timeout procedure, and removed the student from the timeout room. In addition, the effectiveness of the timeout procedure to decrease specified behaviors shall be monitored.

If a provision of this policy relating to use of timeout conflicts with the rules of a State agency operating an educational program, the rules of such State agency shall prevail so that the conflicting portions of this policy shall not apply.

Physical Restraint

For purposes of this section of the policy, "physical restraint" means a personal restriction that immobilizes or reduces the ability of a student to move their arms, legs, body, or head freely.

The use of physical restraint may be necessary when a student exhibits challenging behaviors that would not be adequately addressed by less restrictive and intrusive interventions or de-escalation techniques. Physical restraint shall be used only in situations in which immediate intervention involving the use of reasonable physical force is necessary to prevent imminent danger of serious physical harm. Physical restraint shall not be used as a punishment or as a substitute for systematic behavioral interventions that are designed to change, replace, modify or eliminate a targeted behavior. The type of physical restraint used shall be the least restrictive technique necessary and be discontinued as soon as the imminent danger of serious physical harm has resolved. Prone restraints, and restraints that restrict the student's ability to breathe or communicate or harms the student are prohibited. Physical restraint shall not be used as an intervention to modify inappropriate behavior.

Staff who may be called upon to implement physical restraint shall be provided with appropriate training in safe and effective developmentally appropriate restraint procedures on an annual basis.

The School District must maintain documentation on the use of timeout and/or physical restraint for each student, which shall include:

1. the name and date of birth of the student;
2. the setting and the location of the incident;
3. the name of the staff or other persons involved;

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4. a description of the incident and the physical restraint used, including duration;
 5. a statement as to whether the student has a current IEP, Section 504 plan, behavioral intervention plan, or other plan developed for the student by the School District;
 6. a list of all positive, proactive intervention strategies utilized prior to the use of timeout and/or physical restraint; and for students with disabilities, whether those strategies were consistent with a student's behavioral intervention plan, if applicable;
 7. details of any injuries sustained by the student or others, including staff, as a result of the incident and whether the student was evaluated by the school nurse or other medical personnel; and
 8. the date and method by which the parent or person in parental relation was notified and whether a meeting was held; and
 - i. the date of the debriefing.
 - ii. Documentation of the incident shall be reviewed by supervisory personnel and, as necessary, the school nurse or other medical personnel.

Following the use of a physical restraint, if an injury has been sustained or believed to have been sustained, the school nurse or other medical personnel shall evaluate the student to determine and document if any injuries were sustained during the incident.

The parent of the student or person in parental relation shall be notified on the same day a physical restraint is applied on such student or such student is placed in timeout and documentation shall be reviewed by school supervisory personnel and, as necessary, the school nurse or other medical personnel. Such notification shall offer the parent or person in parental relationship the opportunity to meet regarding the incident. The parent or person in parental relationship shall be provided a copy of the documentation of the incident and this policy within three school days of the use of timeout or a physical restraint. When the student's parent(s) or person(s) in parental relation cannot be contacted after reasonable attempts are made, the principal shall record and report such attempts to the committee on special education.

The documentation for each use of timeout and/or physical restraint shall be reviewed for the purposes of debriefing the student and staff who participated in the incident and monitoring patterns of the use of timeout and physical restraint. As soon as practicable, and after every incident in which timeout and/or physical restraint is used on a student, a school administrator or their designee shall:

- i. meet with the staff who participated in the use of timeout and/or physical restraint to discuss;

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- a. the circumstances leading to the use of timeout and/or physical restraint.
- b. the positive, proactive intervention strategies that were utilized prior to the use of timeout and/or physical restraint; and
- c. planning the prevention and reduction of future need for timeout and/or physical restraint with the student including, if applicable, whether a referral should be made for special education programs and/or other support services or, for a student with a disability, whether a referral for review of the student's IEP and/or Behavioral Intervention Plan is needed; and
- ii. direct a staff member to debrief the incident with the student in a manner appropriate to the student's age and developmental ability and to discuss the behavior(s), if any, that precipitated the use of timeout and/or physical restraint.

The school administrator or designee shall regularly review documentation on the use of timeout and physical restraint to ensure compliance with this policy. When there are multiple incidents within the same classroom or involving the same staff, the school administrator or designee shall take appropriate actions to address the frequency and pattern of use.

All staff shall receive annual training on the School District's policies and procedures related to the use of timeout and physical restraint; evidence-based proactive strategies; crisis intervention and prevention procedures and de-escalation techniques.

On a form and at a time prescribed by the Commissioner, the School District shall submit an annual report on the use of timeout and physical restraint as well as substantiated and unsubstantiated allegations of corporal punishment, mechanical restraint and other aversive interventions, prone physical restraint, and seclusion to the State Education Department.

Cross ref: Policy 4321.1 *et. seq.*

Ref: The Individuals with Disabilities Education Act (IDEA), 20 USC §§1400 *et seq.*;
Education Law Article 89, §§4401 *et seq.*
34 CFR Part 300 *et seq.*; 34 CFR §300.305; 34 CFR 300.503;
8 NYCRR Part 200; 8 NYCRR §§200.2(b)(4); 200.6 8 NYCRR §§200.1(u);
8 NYCRR 200.2(b)(8), 200.4(b)(4-6), (c)(3-4); 200.5(a)(l)(vi)(a); 200.5(b); 200.5(c)(6)
8 NYCRR §§100.1(q), 19.5

Adoption Date: April 4, 2019